

Banknote Mate 2021

User's Guide

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Check Update

Welcome to Banknote Mate 2021

Banknote Mate 2021 is the 5th version of our Banknote collector's software. It has many powerful functions and it is extremely easy to use.

The main goal of the software was to become the best program for Banknote collecting that would help the collectors worldwide to manage their collections. We have mainly achieved this through its friendly interface, functionality (automatic import) and ease-of use. Managing big amount of data has never been easier, clearer and more pleasant.

Banknote Mate 2021 is ideal for amateur as well as for professional use.

Banknote Mate 2021 supports Unicode (UTF8) in order to be practical for users worldwide.

Download and Install

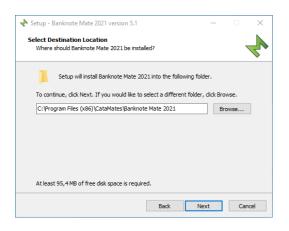
Banknote Mate 2021 is officially supported on Microsoft Windows 10, 8 and 7.

Step 1: We recommend that you download the latest version of Banknote Mate from our website www.catamates.com which will ensure that you get a stable product.

Step 2: Locate the file on your computer, double click on the installation file and follow the steps in the installation process.



Step 3: Here you can select the installation location for your Banknote Mate software. We recommend installing to the default location.



Step 4: Check the box if you'd like to create a desktop shortcut for quicker access to Banknote Mate 2021.

Banknote Mate 2021

🔶 Setup - Banknote Mate 2021 version 5.1	_		\times
Select Additional Tasks Which additional tasks should be performed?			
Select the additional tasks you would like Setup to perform while instal Mate 2021, then click Next.	ling Ban	knote	
Additional shortcuts:			
Create a desktop shortcut			
Create a Quick Launch icon			
Back Next	:	Can	cel

That's it! Now you can check the Running Banknote Mate for the First Time chapter.

Running Banknote Mate for the First Time

Start Banknote Mate by choosing the Banknote Mate 2021 shortcut from the Windows Start Menu.

The Welcome window is the first program window to appear and this is where you create your first database.

First you can change the language of a program. At the moment you can choose between 12 languages.

If you choose to create a new database, the application will ask you to add Sample Data to your database. The purpose of Sample Data is to get familiar with the program, to try out all the features and to get a feel of how things work.

To open an existing database, check 'Open Existing Database' and either select or enter the existing database that you want to open.

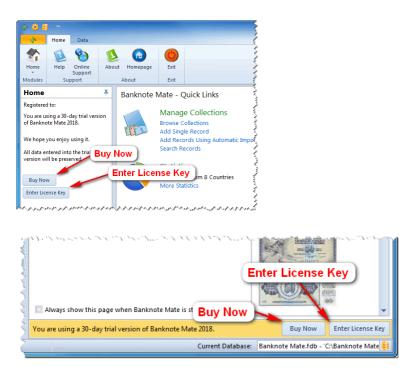
Register/Validating Program

Validating Banknote Mate

Banknote Mate is available as a fully functional trial version, but with entry limitations. After you've installed the software and have purchased a license, you will receive your license information from Catamates.com by email.

Buying License

When using the trial version, you can easily purchase a license from Catamates.com. Just click the 'Buy Now' button in the Home window or click 'Buy Now' in the right bottom corner of the program (yellow ribbon). You will automatically be redirected to our online shop.



Validating your copy of Banknote Mate

After you have purchased a license you will receive an email with license information. Click the 'Enter License' key next to 'Buy' icon in Home window or in the right bottom corner of the program (yellow ribbon). Enter your Registration Name (Owner Name) and Registration Key and click OK to activate your software.

NOTE: You don't need to uninstall the trial version before entering your license information. Your trial database will be preserved and you can continue to work, exactly where you left off. When entering your license information, make sure you enter your Registration Key correctly. Use copy + paste to avoid typing mistakes.

Loss of License Information

In case you lose your license just use our <u>License Key / Download Link Request Form</u> and we will immediately send you an email containing all your CataMates license keys.

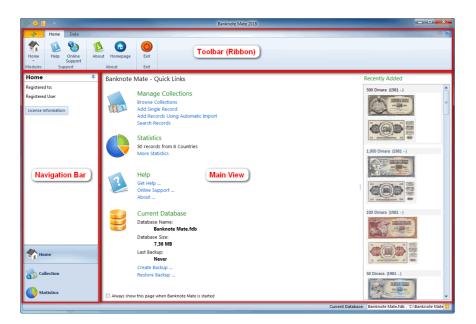
Navigate Through Program

When launching Banknote Mate for the first time it opens a database with trial data if you chose that option by creating new database.

By default, Banknote Mate will start with the layout described under 'Home topic'.

The Main View is the central window that changes by switching different modules. The Navigation Bar is the left column that allows you to navigate through the program quickly. You can hide it by clicking the pin icon in the top right corner.

The Toolbar (ribbon) contains icons used to control the program.



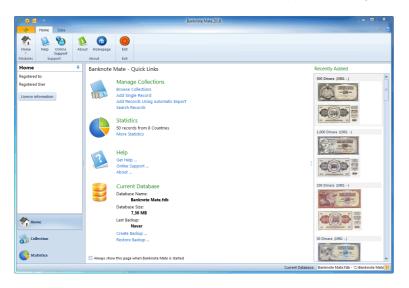
To switch between three main windows (Home, Collection or Statistics) you can either open the dropdown menu in the Toolbar (upper left corner) or choose among them in the navigation panel (bottom left corner).



The Edit tab in the Toolbar contains program information and some shortcuts for managing the database and program <u>settings</u>.

Home

The Home window is the default window that appears when you start Banknote Mate.



In the Main view you can find quick links to the most common topics like Manage Collection, Statistics, Help and Current Database. 'Recently added' data is on the right side. By double clicking the image, a larger image appears.

In the Navigation bar you can see license details or the registration status. Below, you can browse through other two main categories: Collection and Statistics.

The Toolbar contains a link to the support service and an About link that helps you operate the program.

Collection

The Collection window is the one, where you are probably going to spend most of your time, editing banknote lists. It contains your collection list, you can choose different views and filters and exposes image and details for selected banknotes.

The Main view shows your collection list. You can customize the preview by using View and Customization options in the Toolbar. Choose among four different views: detail, detail and picture, card detail and card picture. What you see in the list depends on what kind of filters you are using. More about it is described in the topic: <u>Filter, Search And Sort</u>

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IMPORTANT NOTE: On the top of the main view you can find the paging tool. Due to potentially large amounts of data in your collection list, the displayed records are limited to 1000 records per page. You can move through the pages by using the 'Prior' and 'Next' buttons. You can also change the number of displayed records by manually changing the value.

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In the upper right corner, there is a quick search bar for finding the banknote you want by entering keywords. The blue arrow opens the advanced filter. More is described in the topic: <u>Filter, Search And Sort</u>

The Detail window on the right side shows the data for the selected banknote and its image. You can click it for a more detail view.

Below the image you have three tabs:

1. Details - you can change details of the selected banknote by double clicking a specific field.

2. Keywords/status. Here you can find the list of assigned keywords. For changes use the 'Edit Keywords' button. More is described in topic: Edit Keywords

By ticking the checkboxes in the Status list, you can change the status of the banknote.

3. Images - if the banknote has more than one image you can see them here.

5,000 Shilling (1988)	HQ
Details Keywords	/ Status Images
General	▲
Name	5,000 Shilling
Country	Austria
Series	1983-1988 Issue
Year of Issue	1988
Denomination	5000
Currency	S - Austrian schilling
Mintage	
Catalog	
	P-153s
Catalog No.	
Catalog 2 No.	
Colnect Catalog	Wor:P-153s
Size / Shape	
Composition	Paper
Size	160 x 80 mm
Shape	
Printer	
Signature	
Serial Number	
Motif	
Obverse	
Reverse	
Issued / Expiry	
First Year of Issue	1988
First Date of Issue	04/01/1988
Last Year of Issue	
Last Date of Issue	T
Quick online search	×
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Colnect	

On the bottom of the window you can find five tabs:

1. Linked Series - It's showing the banknotes which are the same country and series. On the right side you can see the properties of a banknote which is selected in the left grid.

2. Quantities - Here you can store all your inventory information. More is described in the topic: Quantities.

3. Purchases - Store all your purchases. This can be also used for trading just leave the values empty. More is described in the topic: <u>Purchases and Sales</u>.

4. Sales - Store all your sales. This can be also used for trading just leave the values empty. More is described in the topic: <u>Purchases and Sales</u>.

5. Cumulative Overview - Allows you to view the sums of quantities and values of all the records. More is described in the topic: <u>Cumulative Overview - Sums</u>.



In the Navigation bar is 'Quick filter' column where you can use different filters and limit your searching. More about it is described in topic: <u>Filter, Search And Sort</u>

Toolbar contains many different options. The most important are:

- <u>Add Banknotes Automatically</u>
- Add Banknote Manually
- Edit Banknote

- Delete Banknotes
- <u>Print Preview</u>
- <u>Advanced Filter</u>
- <u>Advanced Sort</u>
- Export View
- <u>Customization</u>
- Go to Colnect go to Colnect's webpage
- Synchronize data with Cloud
- <u>Auctions</u> Online Search

NOTE: Go to Colnect button

Go to Colnect's site by clicking on any banknote that has been downloaded from their page. There you can see others collectors inventory.

If you have added the banknote manually this option will not be available.



- Lookup Data (Country, Keywords, Status, Quantities, People and Conditions)
- Default Values
- Import Data
- Export Data
- Change Database it shows you current database. If you are using more databases you can switch among them in dropdown menu.
- <u>Manage Database</u>

Adding Banknotes

Banknote Mate allows you to create your banknote collection by using different adding features.

They are divided in three topics:

- Adding Banknotes Automatically
- Adding Banknotes Manually
- <u>Clone Existing Banknote</u>

Adding Banknotes Automatically

The Adding Banknotes Automatically option is the fastest way to add banknotes to your database. It enables you to connect to <u>Colnect's Free Banknote Catalog</u> database and download detailed information to your own collection.

To get there:

• click the 'Add Banknotes Automatically' button in the Toolbar or use the 'Ctrl+Alt+A' shortcut or



• right-click the collection list (even if it is empty) and select 'Add Banknotes Automatically'

•	Add Banknotes Automatically	Ctrl+Alt+A
Þ	Add Banknotes Manually	Ctrl+Alt+M
•	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
	Edit Keyword	
	Edit Status	
R	Edit Multi Banknotes	
	Edit Multi Banknotes (Table)	
È	Edit Multi Quantities	
	Delete Banknotes	Ctrl+Alt+D
ur	chases and Sales	

You can search by:

- Country
- Year of Issue

You can select the country and keywords in drop-down list. For more advanced search you have to click on the button (with magnifier) next to text edit.

Search Parameters
Search Parameters
Country:
Mexico (2806) 🔽 🔍 🗙
Year of Issue:
Select Years 🗙
Import Additional Images
Banknote information imported from Colnect.com - Free online catalog
Clear Q Search Cancel

• Searching by Country

If you click the dropdown button you get a list of countries with the number of banknotes per country.

• Search by Year of Issue:

This filter can only be used when Country is selected. For example: if you have selected the country of Algeria and 1937 as the year of issue, all Banknotes issued in Algeria in 1937 will be displayed.

For multiple years of issue click the 'Select years' button to get the list of all the years of issue. Select all or just a few individual years at a time.

• Import Additional Images

Some records can have additional images such as signatures, watermarks, edge, ... If you want to import those images you have to select that option.

Hit the 'Search' button and the download window appears. The download process can take a few moments (depending on the number of banknotes being imported and on the speed of your internet connection):



After downloading has completed, a window with downloaded banknotes pop ups. Simply check the ones you want to add to your collection. Another option is to use multiple check functions above the banknote list. After checking hit the 'Save and Close' button.

Banknotes which are already in your collection are marked with red coloring and their status is displayed.

4			Banknote Search		
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New Record			1,000 Pesos	Mexico	2004-2016 Issue
New Record		is a second seco	50 Pesos	Mexico	2004-2016 Issue
New Record		E-P Backsteer	100 Pesos	Mexico	2004-2016 Issue
New Record			100 Pesos	Mexico	2004-2016 Issue
New Record		Currentino Perso	500 Pesos	Mexico	2004-2016 Issue
Already in Collection		Bino di Merce	100 Pesos	Mexico	2004-2016 Issue
Already in Collection			50 Pesos	Mexico	2004-2016 Issue
	III III				•
26 records					

1. Check bar

Check or uncheck all the banknotes on the list. You can also select individual banknotes.

- 2. Filter bar Filter the list of banknotes by
- show only new
- only with images
- only with catalog number
- 3. View customization

It allows you to choose among different views and to customize columns. You can also set a small, medium or large preview image size.

4. Import fields

Select importing fields for every banknote you want. In case you don't need certain data just uncheck it. Ignored fields are displayed in red letters under the Toolbar.

IMPORTANT NOTE: When you download new data it appears in your collection list regardless of which filters are turned on. This is how you are able to edit them immediately and avoid searching for them. To refresh the filter simply click the magnifier in the search bar.

In case you don't find certain banknotes, keep in mind that Colnect's database is being updated daily and may soon provide the missing banknotes. So, you can always try to find it with automatic import after some time.

Adding Banknotes Manually

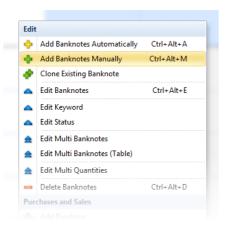
If automatic import doesn't contain all the data, you can still add banknotes to your personal database manually by using the 'Add Banknote Manually' option.

To get there:

• simply click the 'Add Banknote Manually' button in the Toolbar or use the 'Ctrl+Alt+M' shortcut or



• right-click the collection list (even if it is empty) and select 'Add Banknote Manually'.



The Banknote Properties window pops up. There are several different tabs with different fields to fill out, for example standard text/numerical fields and two types of fields which are linked to your List Items, known as 'Lookup List' field. All the available fields are optional, so you don't have to fill them all out. Just enter the data that's relevant to you. You can add some basic data and return later to add more.

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The Banknote Properties window has a number of different types of fields. There are standard text/numerical fields, checkboxes, combo boxes and two types of fields which are linked to your List Items, known as 'Lookup List' fields.

Standard Text/Numerical Fields

Each page of the Edit Banknote Properties window contains a number of standard text/numerical fields. These fields are used for storing unique information. Some fields may contain text and numbers, others are limited to numerical values only. For example, the Print Run field will always be a numerical value, so entering text into that field is not permitted.

Combo Boxes

In Combo boxes (Condition, Hinged, Gum Condition or Shape and Material) you choose from fixed properties in the list.

Lookup List Fields

There are two types of Look up fields.

Country is the first look up field where you can quickly select the country from the existing (fixed) list. If you want to add a country that is not in the list yet, click the three dots button and write it in the left column of the pop up window. Then click the 'Add and Save' button and close it. After that, the new country will be added to the dropdown list for future use.

The second type of look up fields are Series, Color, Format, Emission, etc. that are gathering data from your list of banknotes.

In dropdown list the data based on your collection list is displayed, but you can add new category in all of them anytime. Just write new keyword in field and after you save your changes, the new series, color, format and emission value will be added to the drop down list for future use.

Editing Keywords and Status

In the Keywords/Status tab you can find list of already tagged keywords (if it is empty not keywords have been tagged) and a list of statuses.

🔸 🛷 🔀 I 🤞		•			Banknote Pro	perties			
Save and Sa	ve and	Save and lew (Clone) Action	Delete	Cancel and Clos	Add Image from File	Remove Image Images	Add Image from Device	Switch Images (front = back)	
Name: Country: Series: Year of Issue: Denomination: Currency: Mintage:	5000 S - Austri	3 Issue 988 • Use an schilling	. for decir	nals				FONETA LIFENCE	
Iready Tagged	Personal Keywords		-		Purchases / Sales Status V Status V St	-		I status to to ote click on	the ocheckbox
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Next to the keywords list you can find three buttons.

If you click the blue triangle the Select Keywords list appears. You can click on the checkbox to add a keyword to a banknote.

The orange minus button deletes the keyword from the banknote's list.

If there is no appropriate keyword in the look up list, click the three dots button to add the keyword to it.

For adding status to a banknote, simply click the checkbox in the status list.

In the Keywords tab, you choose from the existing checkbox list, but you can also add your own keyword. Just write down the name in the left column, click the Add button and it will appear in the right column. By clicking Save and Close, it will appear in the statuses list, so you don't need to add it again.

Editing Quantities

In the Quantities tab you can add or change the banknote inventory information.

Country: Aus Series: 198: Year of Issue: Denomination: 500	New (Clone) Action 00 Shilling 13-1988 Issue 1988		nd Close f	rom File In		Device (1	≠ witch Images front = back)		
Close New Name: 5,0C Country: Aus Series: 198. (ear of Issue: Denomination: 500	New (Clone) Action 00 Shilling stria 13-1988 Issue 1988 00 v Us	a	Cancel Ar nd Close f	rom File In	nage from	Device (1	front 🛱 back)		
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Country: Aus Series: 198 Year of Issue: Denomination: 500	stria i3-1988 Issue 1988 10 Us	e . for decimals	•	FONETAUR		5000 S	30 🔺	THERE AL	
Series: 198 Year of Issue: Denomination: 500	13-1988 Issue 1988 10 v Us	e . for decimals	•	A CA	100	18 1		In-n-h	NUS TER
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•	Condition		Have	Wish	Trade	Se		Val	ue 🚽
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Uncirculated (UNC			0	-	0	-	0,00 \$	1 1	
Extremely Fine (EF/	/XF)		0	-	0	-	0,00 \$		
Fine (F)			0	0	0	0	0,00 \$	0,00 \$	0,00

In the table you can find the default (pre-inserted) inventory information. You can simply add or change information in the table or use the buttons next to it.

The green plus button means Add the new row to list.

The blue triangle button is for editing the selected row.

The orange minus button deletes the selected row from the list.

If you want to change default (pre-inserted) inventory information, click the three dots button to change it.

In the tab you can also find parameter 'Change statuses depending on quantities' which will change system statuses depending on inserted quantities. For example: If you change Have quantity into 10, Wish into 0, Trade into 5 and Sell into 0 the statuses Have and Trade will be enabled and the statuses Wish and Sell will be disabled.

More about Quantities is described in the topic: Quantities.

Editing Purchases and Sales

In this tab you can edit your purchases and sales.

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Name:	5,000 Shilling			END S	000 5000	The second s
Country:	Austria	·	AL 0-5-1	ERDER		THEN MUSTER
Series:	1983-1988 Issue	*		ER		
Year of Issue: Denomination:	1988 5000 - Us	e , for decimals		Note V		ROCO IN MAR
Currency:	S - Austrian schilling	. Tor decimais	5000	2 5	JOO FONFTAUSE	NO SCHILLING DUUU
Mintage:						
Additional I	Personal Keywords /	Status Quantities Po	urchases / Sales In	nages		
Purchases				Su	ms	
	Quantity Value	Sum Purchased f	rom		urchase Value (SUM):	780,00 \$
7.2.2018 Good Sell	3 260,00 \$ ler	780,00 \$ Person A		ک 🕿 🗧	ale Value (SUM):	900,00 \$
					UM:	120,00 \$
				1 AI	erage	
			Purchase	s edit butt	ons J ^{alue:}	260,00 \$
Sales * Date	Quantity Value	Sum Sold to		- I - S	ale Value:	300,00 \$
19.2.2018	3 300,00 \$	900,00 \$ Person B				
				7		
			Sales e	dit button	s)	

Next to the tables you can find editing buttons.

The green plus button means Add the new purchase/sale. The blue triangle button is for editing the selected purchase/sale. The orange minus button deletes the selected purchase/sale.

On the right side of the tab you can see the sums and the average values.

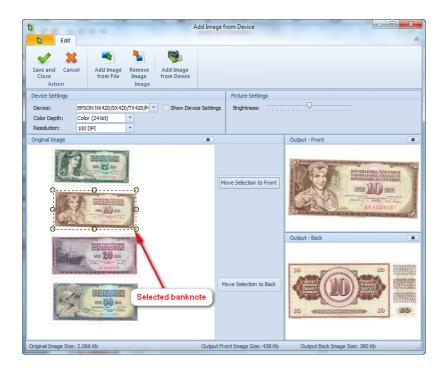
More about Purchases and Sales is described in the topic: Purchases and Sales.

Adding Images

You can use two options for adding images:

- Add Image from File or
- Add Image from Device.

You can add images from devices that support a Twain driver.



To get an image from a device please select the Device first and choose the quality of image with Color Depth and Resolution parameters. Then click the 'Add image from device' button in the Toolbar to start the image adding process. After the process has completed, the image appears below. On the left side is the original image and on the right is the output image. If you have scanned multiple banknotes, you can select a single one by clicking on the image and drawing rectangle around the banknote. Then click the 'Move Selection to Output' button and the selected area will appear in the Output window on the right. If you are satisfied with the output image, click 'Save and Close' in the Toolbar.

IMPORTANT NOTE: The scanned image will be preserved for future use. If you have scanned multiple banknotes you will not have to scan them again.

Please be aware that the image size will affect the program's speed. So try to keep images as small as possible. The recommended size is 14Kb - 40Kb.

Clone Existing Banknote

Another option in the 'Adding Banknotes Manually' dropdown menu is 'Clone existing Banknote'. With this option, you can simply duplicate existing banknote in your collection list.

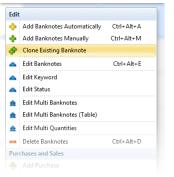
NOTE: You can't use this option in an empty database. Cloning is only possible with existing data.

To get there:

• click the 'Add Banknote Manually' button in the Toolbar and select 'Clone Existing Banknote' in the dropdown menu (see the display image on the left)

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Co	ollection Data								
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Collection	Add Banknotes	Add Banknotes	Edit	Delete	Print	Advanced	Clear	Filter	Ad
-	Automatically *	Manually *	Banknotes *	Banknotes	Preview	Filter	Filter	Builder	
Modules					Printing		Filter	and Sort	
Quick Filt	er	Add Bank	notes Manually	Ctrl+Alt+M					
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🔲 undefi	ned		K Constant		TRADE	5,000 Shilling			Austr
🗙 Status	mmm	ALL AND A AND A	and a second	DOUCT SCHOLARS SHOL	SELL AND	man			

• or right-click on the collection list and select 'Clone Existing Banknote'.



The form that appears is the same as for Adding banknotes, except that the fields are already filled with data from the existing banknote.

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edit 🕹									\$
	re and lew	Save and Dele New (Clone) Action	-	Add Image from File	Remove Image	Add Ima from Der Images			
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Catalog	ersonal	Keywords / Status	Size / Shape	nases / Sales	Images		Index		
World Paper M.	No.:	P-153s	Composition:	Paper		-	Auto Index:	0000004	
Catalog No.:			Size:	160 x 80 mm		-	Colnect No.:	13728	
Catalog 2 No.:			Shape:			-	Custom Index:		
Colnect Catalog	No.:		Printer:	Oesterreichi	sche Nationa	albank 👻	Other		
Wor:P-153s			Signature:			-	PMG Code:		
Issued / Expiry			Serial Number:				Custom Code:		
First Year of Issu	Je:	1988	Motif				Grade:		
First Date of Iss	ue:	04/01/1988	Obverse:			-			
Last Year of Issu			Reverse:			-			
Last Date of Issu	ue:								
Record Added: 14,	/12/2020		Record L	ast Edited: 14	/12/2020				.:

Find out more about 'Banknote properties window' under Adding Banknotes Manually.

Editing Banknotes

Banknote Mate allows you to edit your banknote collection by using different editing features.

They are divided in four topics:

- Edit Banknote
- <u>Multi Edit</u>
- Edit Keywords
- Edit Status

Edit Banknote

Editing Banknotes in table view without opening Banknote Properties window

The fastest way to edit banknotes is in table view without opening Banknote Properties window. Now you can edit Banknote properties by double clicking the record that you want to edit. You can click anywhere in the row, except on the image (this will open the Banknote Properties window).

In order to disable this option, you must go to <u>Settings</u> and in the 'Other' tab you uncheck the 'Enable Column Editing' checkbox.

Editing banknotes in the Detail window

In order to edit Banknote Properties, you can double click the Detail window on your right and change the properties line by line.

Editing banknotes using Banknote Properties window

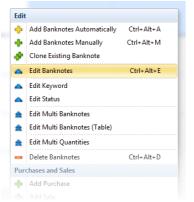
Still, the most common way for Banknote editing is through the Banknote Properties window.

There are three ways to get there :

- simply double click the image next to the banknote you want to edit in the collection list (if you have disabled table editing in <u>Settings</u> you can double click anywhere in the row of record you want to edit)
- select a banknote and click the 'Edit Banknote' button in the Toolbar or use the 'Ctrl+Alt+E' shortcut or



• right-click the banknote you want to edit and select 'Edit banknote'.



When you want to edit Banknote Details, just browse through the different tabs and see what information can be added and edited. All the available Fields are optional, so you don't have to fill them all out.

When done, hit the 'Save and Close' button and watch the Collection list change to reflect the changes you have made.

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Save and Close	Save and New	Save and New (Clone) Action	Delete Car and	~	Add Image from File	Remove Image	Add Ima from Der Images			
Name: Country: Series: Year of Issue: Denominatio Currency: Mintage:	n: 5000	88 Issue 1988	• . for decimals	•						
Additional	Personal	Keywords / S			ases / Sales	Images		Index		
World Paper Catalog No.: Catalog 2 No Colnect Cata Wor:P-153s	o.: ilog No.:	P-153s	Size: Shape Printe Signa	osition: :: r:	Paper 160 x 80 mm Oesterreichi		albank T	Auto Index: Colnect No.: Custom Index: Other PMG Code:	0000004	
First Year of		1988	Motif	Number:				Custom Code: Grade:		
First Date of Last Year of I Last Date of	ssue:	04/01/1988	Obver Rever				•			
	14/12/2020				ast Edited: 14/					

Find out more about the 'Banknote Properties window' in Adding Banknote Manually.

Editing Banknotes one by one without leaving the Banknote Properties window

Banknote Mate allows you to edit banknotes one by one without having to leave the Banknote Properties window. So if you need to change one field for multiple banknotes with different values, you can use this option.

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1			1
	these to move between notes without leaving	Add Image from File	Remove Image Images
	Austria		
Series: Year of Issue:	1983-1988 Issue	<u>M.0.8</u>	THE R

When you change value for one banknote and want to move to another, you don't need to click 'Save and Close' button but just click the blue arrows on the top of the window to move to the next one. The program will ask you for saving confirmation. You can disable this confirmation window in <u>Settings</u> and changes will be saved by default.

Edit Multi Banknote

Edit View

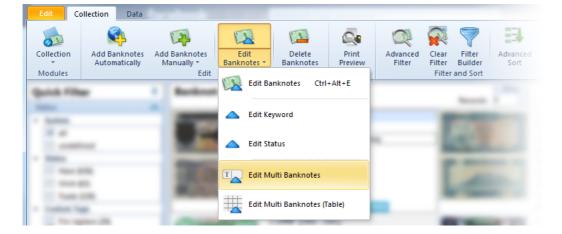
NOTE: You can't use this option in an empty database. Multi Edit is only possible with existing data.

The 'Edit Multi Banknote' option allows you to edit multiple Banknotes simultaneously. When you need to add identical information in a field for several Banknotes, the Multi Edit function makes it much faster than adding information one-by-one for every single banknote.

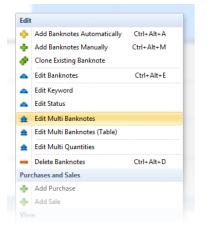
Select the banknotes you want to edit. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Multi Banknotes' in the dropdown menu or



• right-click the collection list and select 'Edit Multi Banknotes'.



All values you enter here will be applied to all selected banknotes. If you leave a box empty, that field will be left untouched for all selected banknotes.

If you check the box next to an empty field for all selected banknotes this field will be cleared. When you're done making changes, click Save and Close.

Edit Edit Save and Close Cancel Action General Personal General	Clear All	
Close and Close Action General Personal	Clear	
Close and Close Action General Personal	Clear	
Close and Close Action General Personal		
General Personal		
General		
		Size / Shape
Name: 🔽	/ New name	Composition:
Country:		Size:
Series:	T	Shape:
Year of Issue:		Printer:
Denomination:		Signature:
Currency:		Serial Number:
Mintage:		Motif
Catalog		Obverse:
World Paper M. No.:		Reverse:
Catalog No.:		Index
Catalog 2 No.:		Custom Index:
Issued / Expiry		Other
First Year of Issue:		PMG Code:
First Date of Issue:		Custom Code: 🔲
Last Year of Issue:		Grade:
Last Date of Issue:		
Images		
🔲 Remove Front Image	e	
Remove Back Image		
Remove Additional I	Images	

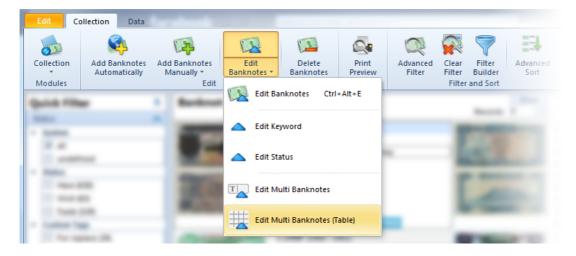
IMPORTANT NOTE: Be careful, it is possible to overwrite a lot of data with a few button clicks, so please remember that in the Edit Multiple Banknotes mode, all selected banknotes are affected by your changes.

Table View

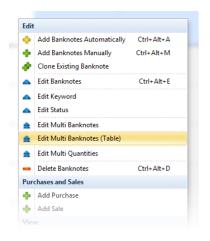
If you want to simply edit and manage your collection list in a table, you can use the Table View option. For this option, you don't have to previously select banknotes. You will be able to edit all the banknotes from the main view but if you select more than one banknote only selected banknotes will appear in the table.

To get there:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Multi Banknotes (Table)' in the dropdown menu or



• right-click the collection list and select 'Edit Multi Banknotes (Table)'.



The Multi Edit Table view is a different view of your collection list, where you can simply move across your data in a table and change the fields. With a click on any field, the dropdown arrow appears and you can select the data from the look up list or simply use the 'CTRL+C' and 'CTRL+V' option (copy paste). By copy pasting data you can edit loads of fields in a very short time.

Buttons in the Toolbar:

- The 'Column Customization' button allows you to drag and drop columns anywhere in the table,
- the 'Show Images' button displays an image of the banknote in the first column,
- the 'Show Detail' button displays a window on the right side with all the data of the selected banknote.

					Multi Edit							
Edit												
Save and Cancel C	Cancel S	ihow Column Customization	+ Show									
Actions	nanges in	nages Customization Customization	Detail									
Name	Cou	untry	Series	Year of Issue	Denomination Cu	rrency	Mintage	Composition	Size		5.000 Schilling (1988 -)
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50 Schilling (Sigmund Freud)) Aus	tria	1983-1988 Issue	1986	50 öS	- Austrian schill		Paper	130 x 65 mm		SCHILLING	9521
20 Schilling (Moritz Michael E	Daffinger) Aus	tria	1983-1988 Issue	1986	20 öS	- Austrian schill		Paper	123 x 62 mm		M S T E R	0000
500 Schilling (Otto Wagner)	Aus	tria	1983-1988 Issue	1985	500 öS	- Austrian schill		Paper	144 x 72 mm			ER
100 Schilling (Eugen Böhm vo	on Bawerl Aus	tria	1983-1988 Issue	1984	100 öS	- Austrian schill		Paper	137 x 69 mm			Contraction of the little
1,000 Schilling (Erwin Schröd	dinger) Aus	tria	1983-1988 Issue	1983	1000 öS	- Austrian schill		Paper	152 x 76 mm			5000
5 Reais	Braz	zil	2003 ND & 2010 Issue	2010	5 RS	- Brazilian real	387.000.000	Paper	128 x 65 mm		5000	
50 Reais	Braz	zil	2003 ND & 2010 Issue	2010	50 RS	- Brazilian real	141.884.000	Paper	149 x 70 mm		96:01	ATURIDA
2 Reais	Braz	zil	2003 ND & 2010 Issue	2010	2 R\$	- Brazilian real	249.906.000	Paper	121 x 65 mm	Ξ	and	BOSTER
20 Reais	Braz	zil	2003 ND & 2010 Issue	2010	20 R\$	- Brazilian real	834.360.000	Paper	142 x 65 mm		9000	
10 Reais	Braz	zil	2003 ND & 2010 Issue	2010	10 RS	- Brazilian real	976.525.000	Paper	135 x 65 mm			
100 Reais	Braz	zil	2003 ND & 2010 Issue	2010	100 R\$	- Brazilian real		Paper	156 x 70 mm		FUNFTAUSEND SCH	100NG 5000
20 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	20 € -	Euro		Paper	133 x 72 mm		FUNPIADSEND SUP	ILLING SUDD
200 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	200 € -	Euro		Paper	153 x 82 mm		Details Keywords	Images
10 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	10 € -	Euro		Paper	127 x 67 mm		General	
100 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	100 € -	Euro		Paper	147 x 82 mm			5,000 Schilling
500 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	500 € -	Euro		Paper	160 x 82 mm		Country	Austria
5 Euro	Eur	0	2002 (2002-2003) "Signature Duisenbe	2002	5€-	Euro		Paper	120 x 62 mm		Series	1983-1988 Issue
50 Euro	Eur		2002 (2002-2003) "Signature Duisenbe	2002	50 € -			Paper	140 x 77 mm		Year of Issue	1988
5.000 Rubles	Rus		1997-2014 "New Ruble" Issue	2010		Russian ruble		Paper	157 x 69 mm		Denomination	5000
500 Rubles	Rus		1997-2014 "New Ruble" Issue	2004		Russian ruble		Paper	150 x 65 mm		Currency	öS - Austrian schillin
50 Rubles	Rus		1997-2014 "New Ruble" Issue	2004		Russian ruble		Paper	150 x 65 mm		Mintage	
10 Rubles	Rus		1997-2014 "New Ruble" Issue	2004		Russian ruble		Paper	150 x 65 mm		Catalog	
100 Rubles	Rus		1997-2014 "New Ruble" Issue	2004		Russian ruble		Paper	150 x 65 mm		World Paper M.	P-153s
1.000 Rubles	Rus		1997-2014 "New Ruble" Issue	2004		Russian ruble		Paper	157 x 69 mm		Catalog	
200 Tolarjev		/enia	1992-2005 Issue	2004		venian tolar		Paper	144 x 72 mm		Catalog 2	
500 Tolariev		/enia	1992-2005 Issue	2001		venian tolar	6.000.000		150 x 75 mm		Size / Shape	
10.000 Tolariev		/enia	1993-2005 Issue	1994		venian tolar		Paper	156 x 88 mm			Paper
5,000 Tolarjev		/enia	1993-2005 Issue	1993		ovenian tolar		Paper	156 x 88 mm		Size	160 x 80 mm
1,000 Tolarjev		/enia	1993-2005 Issue	1993		venian tolar	12.000.000		156 x 88 mm		Shape	
10 Tolarjev		/enia	1992-2005 Issue	1992		venian tolar		Paper	120 x 60 mm		Printer	Oesterreichische Nat
50 Tolarjev		/enia	1992-2005 Issue	1992		venian tolar	30.000.000		132 x 66 mm		Signature Serial Number	
20 Tolarjev		/enia	1992-2005 Issue	1992		ovenian tolar	40.000.000		126 x 63 mm		Serial Number	
100 Tolarjev		/enia	1992-2005 Issue	1992		ovenian tolar	57.000.000		138 x 69 mm		Obverse	
5 Pounds			1992-2005 Issue 1999-2016 "Series E (Variant)" Issue - B	2004		British pound s		Paper	135 x 70 mm		Reverse	
10 Pounds		-	1999-2016 Series E (Variant) Issue - B	2004		British pound s		Paper Paper	142 x 75 mm		Issued / Expiry	
20 Pounds		-	1999-2016 Series E (Variant) Issue - B			British pound s		Paper Paper	142 x 75 mm 149 x 80 mm		First Year of Issue	1988
20 Pounds 100 Dollars		ted States of America	2001 Federal Reserve Notes - Small Siz	2004		United States d	1.152.000.000		149 x 80 mm		First Date of Issue	
20 Dollars		ted States of America		2001		United States d	2.560.000.000				Last Year of Issue	
20 Dollars	Unr	ted States of America	2001 Federal Reserve Notes - Small Siz	2001	20 \$ -	United States d	2.560.000.000	Paper	156 x 66.29 mm	- T	Last Date of Issue	

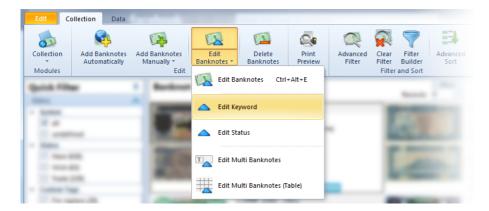
Edit Keyword

The 'Edit Keyword' option allows you to change keywords for single or multiple banknotes.

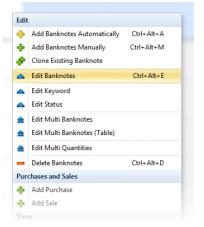
To get there:

If you want to edit keywords just for one banknote simply select a single one. For editing keywords for multiple banknotes (at the same time) select the banknotes you want, then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Keyword' in the dropdown menu or



• right-click the collection list and select 'Edit Keyword'



First select the banknote you want to edit and click 'Edit Keyword'. Then check all the keywords that are relevant for a selected banknote in the Keywords window. There might already be some keywords checked.

Single Edit keywords

Only keywords that belong to the selected banknote appear in status window. All the changes will affect only the selected banknote.

Multi Edit keywords

You can select multiple banknotes and change their keywords all at a time.

In the Keywords window, you can set three different checkbox statuses, but the gray checkbox is the default one: Click one (checked) - all selected banknotes will receive the selected keywords.

Click two (unchecked) - status will be removed from the selected keywords.

Click three (gray checkbox) - this will not affect the selected keywords.

ck keywords Actors Actors Advertisements Aerobitos Agricultural Macmmery Agriculture Aid to Refugees AIDS Air Balloons Air Forces Aircraft Aircrafts Airtines Airmail	
Airports	
Altar	-

In the bottom of the window, there is the checkbox 'Remove Existing Keywords'. If you check it, all the keywords of the selected banknotes will be removed.

Edit Status

You have different options for changing banknote's statuses.

Option 1:

The simplest one is to choose among three most common statuses. To do so, just single click the icons HAVE / WISH / TRADE / SELL next to an image of a banknote. An active icon is colored, and and inactive one just has a gray frame. It is possible to disable this option in <u>Settings</u>.



Option 2: You can change statuses in the detail window on the right.

HADDULE BANY XA I BESE TA DEALER AND XA I BESE HERARR	100 100
CENT	100
Details Keywords / Status	Images
Assigned Keywords	Edit Keywords
Status	
✓ Status	
Have	
✓ Wish ✓ Trade	
Sell	
✓ Custom Tags	
For Replace	
	Customize

Option 3

You can change statuses of single or multiple banknotes by using the 'Edit Status' option.

To get there:

If you want to edit the status of just one banknote, simply select a single banknote. For editing statuses of multiple banknotes (at the same time), select the banknotes you want, then:

• click the 'Edit Banknote' button in the Toolbar and select 'Edit Status' in dropdown menu or

	<u></u>	1		1	Q .	2		\bigtriangledown	
Collection	Add Banknotes Automatically	Add Banknotes Manually *	Edit Banknotes *	Delete Banknotes	Print Preview	Advanced Filter	Clear Filter	Filter Builder	Advanced Sort
Modules		Edit	🔯 Edit Ba	inknotes Ctri	+Alt+E		Filter	and Sort	-
-		1000	📥 Edit Ke	yword		_			
<u>-</u>	-		🛆 Edit St	atus		-	1	- 6	12
-	-	100	Edit M	ulti Banknotes				14	-
1.000	-		Edit M	ulti Banknotes (T	able)	-			100

• right-click anywhere in the collection list and select 'Edit Status'.

Edit		
÷	Add Banknotes Automatically	Ctrl+Alt+A
٠	Add Banknotes Manually	Ctrl+Alt+M
ø	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
	Edit Keyword	
	Edit Status	
♠	Edit Multi Banknotes	
£	Edit Multi Banknotes (Table)	
£	Edit Multi Quantities	
-	Delete Banknotes	Ctrl+Alt+D
Pur	chases and Sales	
٠	Add Purchase	
٠	Add Sale	
Vie	N	
	Image Size	•

Single Edit Status

In status window appear only statuses that belong to selected banknote. All the changes will effect only selected banknote.

Multi Edit Statuses

In the status window, you can set three different checkbox statuses, but the gray checkbox is the default one: Click one (checked) - all selected banknotes will receive the selected status.

Click two (unchecked) - status will be removed from the selected banknotes.

Click three (gray checkbox) - this will not affect the selected banknotes.

Statuses
Select Status Checked
Have Unchecked
Custom Tags Gray For replace
Remove Existing Statuses
Save and close Cancel

In the bottom of the window, you find the 'Remove Existing Statuses' checkbox. If you check it, all the statuses of the selected banknotes will be removed.

Import Banknotes from Colnect Account

If you already have Colnect account you can simply import all the information.

To get there:

• click the 'Colnect' button in the Toolbar and select 'Import from Colnect Account' in the dropdown menu

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Print Current View -	Export View 👻	Customize Table *	Details View 👻	Colnect	Synchro	Auctions		
View Next - 1000 +	of 53 S	Customiz	zation	-	to Colnect	Ctrl+Alt+C	-	
- 1000 +	0133		- Denomina	t 꼊 Im	port from Colr	nect Account	2	1000
2 188 Issue	m	198		5000 S - Ai	معرمهم المركل	Acres	EX.	الی داموج م

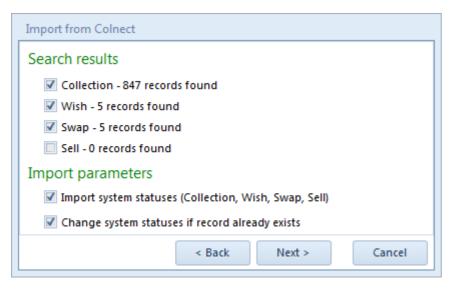
On the window which appears you must insert your Colnect user name and click 'next' button.

Import from Colnect
User's information
Colnect Username (Member Login):
Colnect User
< Back Next > Cancel

The information about your account will be downloaded. After that the window with parameters will appear.

Here you can select which group of banknotes you want to import. You can choose if the status information will be imported and if existing statuses will be changed.

After selecting parameters click 'next' button and the information will start importing. The process can take several minutes (it depends on the size of collection and speed of your internet connection).



Update Banknotes Automatically

The data in Colnect database are constantly improving and to get these improvements you have to update your current records.

To get there:

• Click the 'Add Banknotes Automatically' button in the Toolbar and select 'Update Banknotes Automatically' in the dropdown menu.,

Edit Co	llection Data					
	S	2		1	Q .	Q
Collection	Add Banknotes Automatically *	Add Banknotes Manually 🔻	Edit Banknotes *	Delete Banknotes	Print Preview	Advanced Filter
Modules	Add Bank	notes Automaticall	y Ctrl+Alt+A	-	Printing	
	Update B	anknotes Automati	cally	-		
		1.000	100	-		

In the windows that appear you can select the items and fields you want to update. With "Check for updates" parameter you determine the time period of changes.

Update Record	S		
Update Para Last update:			
Records to U	pdate	Fields to Update	
Main	Form Records (1964)	O All Fields	Edit
O All Re	cords (1964)	Custom Fields	
Select	ed Records	Edit fields	
		Edit fields - change e	existing values
		Edit only empty field existing values	s - don't change
Check for up	dates		
In Last:	30 days		
Since:	◎ 1.1.2013 ▼		
Show log		< Back Next >	Cancel

After setting the parameters to your needs click 'Next' button.

The program will search for records that have been changed. The process can take several minutes (it depends on the size of collection and speed of your internet connection).

When the search is finished the 'Search results' will appear.

To start updating records click 'Next' button. The process can take several minutes (it depends on the size of collection and speed of your internet connection).

After that the 'Update result' will appear with number of records updated.

In the Left-Bottom corner you can find 'Show log' button. Here you can find the Update log with update details. All the Update logs are stored into database so you can check them later.

Quantities

With this tool you can manage inventory information for each banknote.

Here you can store your Have, Wish, Trade and Sell quantities, Sell and Catalog values and Album information. All these information you can store for individual Condition.

You can manage inventory information in several different ways.

Editing information in table view without opening any window

The fastest way to edit banknote inventory information is in the table on the bottom of the Collection window. Here you can edit information by double clicking on a record that you want to edit.

In the table you will find the default (pre-inserted) inventory information. If you want to change default (pre-inserted) inventory information, click the three dots button on the right side next to a table to change it. More about that is described in the topic: Lookup Data.

San Swith Little	1 132 137 mill 20	SELL											Printe Signa
Linked Series Quan	tities Purchases Sales	Cumulative Ove	erview - Sums									×	ed / E First Y
Hide empty records	Change statuses depe	nding on quant Have	tities Wish	Trade		ell	Val		C -1	alog			First D Last Yo
* Condition	Certified By	Quantity			Quantity	Value			Value	-	Album	🕂 Inde	Last D
•		0	0	0	(0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			
Uncirculated (UNC)		10	0	5	1	1,20 \$	0,50 \$	1,00 \$	1,00 \$	1,20 \$		- Qui	ck onl
Extremely Fine (EF/XF)		0	0	0		0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			(
Fine (F)		0	0	0	(0,00 \$	0,00 \$	0,00 \$	0,00 \$	0,00 \$			-
					·	·		_					f

Here you can find two parameters:

- Hide empty records This will hide all the rows without any information. If this parameter is disabled, the rows with values are colored green.
- Change statuses depending on quantities This will change system statuses depending on inserted quantities. For example: If you change Have quantity into 10, Wish into 0, Trade into 5 and Sell into 0 the statuses Have and Trade will be enabled and the statuses Wish and Sell will be disabled.

Editing information using Quantity window

Next to the table you can find four buttons.

The green plus button means Add the new row in to list.

The blue triangle button is for editing the selected row.

The orange minus button deletes the selected row from the list.

If you want to change default (pre-inserted) inventory information, click the three dots button to change it. More about that is described in the topic: <u>Lookup Data</u>.

Banknote Mate 2021

Add Quantity				
Condition:			– Value: ––––	
Condition:	Uncirculated (UNC)	-	Price:	0,50 \$
Certified By:		-	Est. Value:	1,00 \$
Quantity:			– Catalog: –	
Have:	10		Value:	1,00 \$
Wish:	0		Value 2:	1,20 \$
Trade: Sell:	5		Album:	
			Album:	
Selling value:	1,20 \$		Page:	
			Location:	
				OK Cancel

Editing information using Banknote Properties window

More about that is described in the topic: Adding Banknotes Manually.

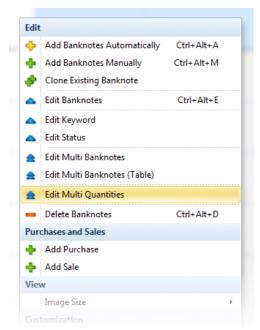
Edit Multi Quantities

IMPORTANT NOTE: Be careful, it is possible to overwrite a lot of data with a few button clicks, so please remember that in the Edit Multi Quantities mode all selected banknote are affected by your changes.

Select the banknotes you want to edit. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Then:

• right-click the collection list and select 'Edit Multi Quantities'.



All values you enter here will be applied to all selected banknotes. On the top you can see the count of selected banknotes.

If you leave a box empty, this field will be left untouched for all selected banknotes. If you check the box next to an empty field for all selected banknotes this field will be cleared. On the top you have two parameters:

- Edit existing quantities All the values will be changed into a new value
- Add new record in quantities Leave the existing values intact and add the new record in quantities.

When you're done making changes, click OK.

Add Quantity			
You have 83 sele	ected records		
O Edit existin	ng quantities 👘 🔘 Add new	record in quan	tities
Condition:		Value:	
Condition:	Uncirculated (UNC)	Price:	✓ 8,00 \$
Certified By:	•	Est.Value:	✓ 11,00 \$
Quantity:		Catalog: -	
Have:	25	Value:	✓ 10,00 \$
Wish:	0	Value 2:	✓ 11,00 \$
Trade:	✓ 1	Album:	
Sell:	15	Album:	-
Selling value:	✓ 12,50 \$	Page:	0
		Location:	□
			OK Cancel

Purchases and Sales

Here you can store all your purchases and sales for each banknote. You can also store your swap information.

You can add or edit purchases and sales in several different ways.

Editing information in main Collection window

The fastest way to edit banknote inventory information is in the main Collection window.

On the bottom of the window you will find two tabs (Purchases and Sales).

	Nor B	200		20		200 Francs	Belgium	1994-	2001 ND Issue	1995	•
	Linked Series	Quantities	Purchases	Sales							► ▼
	Date 7.10.2014 Good Selle 1.11.2014	Quantity 20 er 50			200,00 \$	Purchased from Person Test A Person Test B			Sums: Purchase Sum: Sale Sum: SUM:	600,00 \$ 630,00 \$ 30,00 \$	-
_		70	1		600,00		Edit buttons		Average: Purchase Values: Sale Values:	8,5714 \$ 12,60 \$	-

Next to the table are three buttons.

The green plus button means add the new purchase/sale. The blue triangle button if for editing the selected purchase/sale. The orange minus button deletes the selected purchase/sale.

On the right side of the tab you can see sums and average values.

If you click green plus button or blue triangle button the Edit window appears.

Add Purchase			
Date: Quantity: Value:	7.10.2014 • 20	Sum: 200,00 \$	
Purchased From:	Person Test A	Sum: 200,00 S	
Note: Good Se	ler	Add new person)
		OK Cancel	

Here you can enter values about purchase or sale. For adding new person click three dots button and the People lookup will appear.

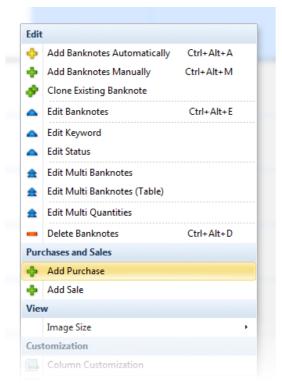
Editing information using Banknote Properties window

More about that is described in the topic: Adding Banknotes Manually.

Add multi purchases and sales

Select the banknotes you want to add purchase or sale. You can use the standard Ctrl+click and Shift+click to select multiple banknotes. You can hold CTRL+left mouse click to select.

Than right-click the collection list and select 'Add Purchase' or 'Add Sale'.



Values you enter here will be applied to all selected banknotes. On the top you can see the count of selected banknotes.

Add Pu	rchase				
You ha	ve 39 sele	cted records			
Date:		5.11.2014	•		
Quanti	ty:	30			
Value:		3,0	0 \$	Sum:	90,00
Purcha	sed From:	Person Test B			· ·
Note:	Great Buy	/			4
				ОК	Cancel

Cumulative Overview - Sums

Cumulative overview allows you to view the sums of quantities and values of all the records.

The View is divided into two views: Cumulative view and Total sum of all the records.

The Cumulative view on the left side has a dropdown menu with different categories among you can choose. Below you can find the list of information based on selected category with sums of quantities and values.

On the right side is Total sum window. Here you can find the sums of all the records in database.

IMPORTANT NOTE:

The filters effects the cumulative overview that offers you many possibilities for different cumulative views. For example: If you select 'Algeria' and 'Austria' as Country in quick Filter you will have cumulative sums only for these two countries.

											•
Linked Series Quantitie	s Pu	rchases Sal	es Cumula	tive Overview	w - Sums	- Cumul	ative by				~
Cumulative by: Country			-						Total		
*	-	Have Qty.	Wish Qty.	Trade Qty.	Sell Qty.	Sell Value	Price	Est.Value 🔺	Quantities		
Aruba		135	54	27	81	972,00 \$	1.080,00 \$	1.350,	Have Qty.	1.640	
Austria		30	12	6	18	216,00 \$	240,00 \$	300,	Wish Qty.	656	
Azerbaijan		200	80	40	120	1.440,00 \$	1.600,00 \$	2.000,	Trade Qty.	328	
Brazil		20	8	4	12	144,00 \$	160,00 \$	200,	Sell Qty.	984	
Cayman Islands		340	136	68	204	2.448,00 \$	2.720,00 \$	3.400, =	Values		
Chad		130	52	26	78	936,00 \$	1.040,00 \$	1.300,	Sell Value	11.808,00 \$	
Euro		40	16	8	24	288,00 \$	320,00 \$	400,	Price	13.120,00 \$	
Fiume		80	32	16	48	576,00 \$	640,00 \$	800,	Est.Value	16.400,00 \$	
Russia		30	12	6		216.00 \$			Catalog Value	9.840,00 \$	
Slovenia		40	16	8		288,00 \$		· · · · · · · · · · · · · · · · · · ·	Catalog Value 2	14.760,00 \$	
Somaliland		205	82	41		1.476.00 \$			Purchase / Sale		
Uganda		300	120	60		2.160,00 \$			Purchase	3.750,00 \$	
Oganda		500	120	00	100	2.100,00 3	2.400,00 3	5.000, -	Sale	4.290,00 \$	

Filter, Search And Sort

Filter & Search

			Banknote Mate 2018		
	d Banknotes + Edit Edit	Print Preview Printing	r Filter Advanced 1	able Image Iew * Size * Print Current View * View	Customize Table v Customization
uick Filter 🛛 🔻	Banknote Collection		Records: 0	Next - 1000 t of 53 Search Record	5
System all undefined	Year of Issue	cust bute o	ced Filter	Search By All F	
Status	Country -		Currency 🔻	÷	
Have (37)	Sell Value 🔻 =	Catalog Value 🔻 😑	Have Qt	y. 🔻 =	
Wish (13) Trade (12)	Image (Front) Image (Back)	Status Name	Country	 Series 	Year of Issu 👻 Denomina 📥
Sell (22)		HAVE WISH TRADE 5,000 Shilling	Austria	1983-1988 Issue	1968
Quick Filter		HAVE WISH TRADE SEL	Austria	1983-1988 Issue	1986
(all) (undefined) Austria (6) Brazil (6)		HAVE WISH TRADE SELL	Austria	1983-1988 Issue	1986
Euro (7) Mexico (3) Russia (6) Slovenia (9)		MAVE WSH TRADE SEL	Austria	1983-1988 Issue	1985
United Kingdom of Great Britain i United States of America (6) Yugoslavia (7)		HAVE WISH TRADE SELL	Austria	1983-1988 Issue	1984
		HAVE WSH TRADE 1,000 Schilling	Austria	1983-1988 Issue	1983

Quick Filter

The Quick Filter is in the navigation bar on the left side of your screen. It is divided into two groups: Status and View by.

In status group you find list of statuses with the number of banknotes for each status - for example Wish (158) means that you have 158 banknotes in your collection which are marked with the 'Wish' status.

You can also find banknotes with undefined statuses by selecting the 'Undefined' checkbox. These are banknotes with no status defined.

To filter your collection, simply click the checkbox in front of statuses. You can also select multiple checkboxes.

NOTE: The 'Status' group affects the 'View by' group. For example: *If you have selected the 'Wish' status in the 'Status' group and you choose 'Country' in the 'View by' group, only the countries from your wish list will be listed below.*

View by group has a dropdown menu with different categories among you can choose and below *a* list of properties displays.

To filter your collection, simply click the checkbox in front of statuses. You can also select multiple checkboxes.

Quick Filter	<u></u>
Status	~
✓ System	
🔽 all	
undefined	To activate Quick filter
✓ Status	simply click on check box
Have (43)	
🔲 Wish (50)	
Trade (41)	Line yest oon aleen ne Mieur
✓ Custom Tags	Here you can change View
For replace (1)	by categories
View by	
Country	•
🗹 (all)	A
🔲 (andefined)	
Afghanistan (10)	Here you can see list of
🔲 Åland Islands (3)	properties
🗌 Albania (1)	proportioo
Albania (4313)	
🔲 Albania (1)	
Algeria (6)	
Andorra (French) (41)	
Andorra (Spanish) (2)	
Argentina (28)	
Australia (17)	v

NOTE: Quick filter has a one-second delay.

Advanced Filter

The Advanced Filter option allows you to search/filter your data with more specific criteria.

Click the Advanced Filter icon in the Toolbar, or click on the blue arrow in the upper right corner of the Main View to make the Advanced Filter window appear.

Advanced Filter contains certain parameters (search fields). Black arrow in front of search fields allows you to set different filter criteria.

In the look up fields such as Country, Emission or Format only the previously imported parameters appear. You can select more than one parameter by checking multiple checkboxes.

In the upper right corner there is Search edit. You can search by all fields or select a single one from the list.

NOTE: Click on the magnifier icon to refresh the search list.

Results will be displayed in your Main View.

In the middle of the Advanced Filter window, there is a paging tool.

It's not a part of the Advanced Filter, but due to potentially large amounts of data in your collection list, the displayed records are limited to 1000 records per page. You can move through the pages by using the 'Prior' and 'Next' buttons. You can also change the number of displayed records by manually changing the value.

NOTE: When Advanced Filter is on the Advanced Filter window will turn yellow.

You can remove the filters by clicking the 'Clear Filter' button in the Toolbar. When the filter is cleared, the Advanced Filter window will turn white again and the whole collection list will be displayed in the Main View.

Sorting

To simply sort banknotes in your collection list, click the table header in the Main View.

The most basic way to sort your banknotes in the collection list is to click the column header of the field that you want to sort.

For example: If you want to sort by Series, click the header of the Series column in the list. Instantly, your list will rearrange in alphabetical order. For the other way round, just click the header again to reverse the order.

Banknote Mate even lets you sort multiple fields. Hold Shift key and click the headers.

NOTE: The Sort option is only available in 'Detail' and 'Detail and Picture' view.

Advanced Sort

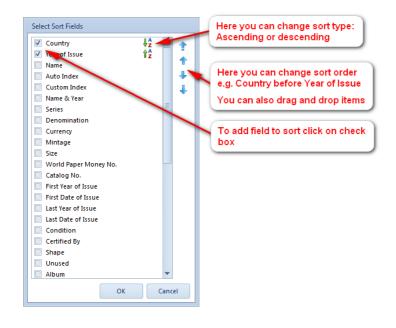
For more advanced sorting, use the 'Advanced Sort' button in the Toolbar.

In the pop up window, you can select fields for sorting the banknotes in your collection list.

You can change sort type from ascending to descending or opposite by clicking on the $\frac{1}{2}$ icon. In the right column there are arrows that can help you change the sort order (you can also drag and drop items)

For example: If you want to sort firstly by Country and secondly by Year the Country must be higher on the list than Year, but if you want to sort firstly by Year and secondly by Country, then you have to drag or move Year with arrows above the Country.

Click OK to refresh the sort.



Delete Banknotes

You can delete single banknotes one by one or you can delete multiple banknotes all at a time. For deleting multiple banknotes you must first select the banknotes using 'Ctrl+click' and 'Shift+click'.

You can delete banknotes by clicking the 'Delete Banknotes' button in the toolbar



• or right clicking on the banknote and selecting the 'Delete Banknotes' option.

Edit		
÷	Add Banknotes Automatically	Ctrl+Alt+A
٠	Add Banknotes Manually	Ctrl+Alt+M
ø	Clone Existing Banknote	
	Edit Banknotes	Ctrl+Alt+E
	Edit Keyword	
	Edit Status	
£	Edit Multi Banknotes	
£	Edit Multi Banknotes (Table)	
	Edit Multi Quantities	
-	Delete Banknotes	Ctrl+Alt+D
Pure	chases and Sales	
٠	Add Purchase	
٠	Add Sale	
Viev	N	
	Image Size	

Auctions - Online Search

With this tool you can easily search through online auctions. Just select the banknote you want to search and use the 'Online Auction' feature.

To get there click the 'Auction' button in Toolbar.

								^ ⊘
5	4				ço			
Size ▼	Print Current View -	Export View *	Customize Table 🔻	Details View *	Colnect	Synchro	Auctions	
2	View		Customiz		Colnect	Cloud	Online Search	

In the window that appears you can select the type of search keywords.

On the bottom you have two buttons to online auctions: eBay and Delcampe.

NOTE: In the settings you can choose which eBay you want to use (ebay.com, ebay.de, ...).

Online Auctions	
Use in search paramete	:r:
Country	🔲 World Paper Money No.
Vear of Issue	Catalog No.
	Catalog 2 No.
Search Keyword:	
Austria 1988	
Close After Search	n
Close	Go to eBay Go to Delcampe

You can also use the Quick online search that you find on the bottom-right corner of the main Collection window.

2010	Size	160 x 80 mm	`` `
2010	Shape		
÷	Printer		
<u> </u>	Signature		
>	Serial Number		
<u>}</u>	Motif		
So to Banknote	Obverse		
<u></u>	Reverse		
5	Issued / Expiry		
5	First Year of Issue	1988	
strian schilling	Quick online search	×	-
E P-148	eBay 👻	d Delcampe 👻	
	Colnect		
Current Datab	ase: Banknote Mate.fd	b - 'C:\Banknote Mate	•

Lookup Data

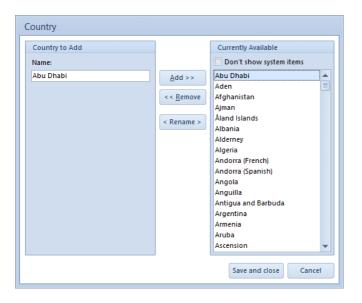
Banknote Mate contains some basic lookup data such as Country, Keywords and Status. New lookup data is also added, if a downloaded banknote contains lookup data that is not already in the database.

You can also add/remove lookup data yourself by choosing the type of lookup data to add/remove on the Data-page of the ribbon:



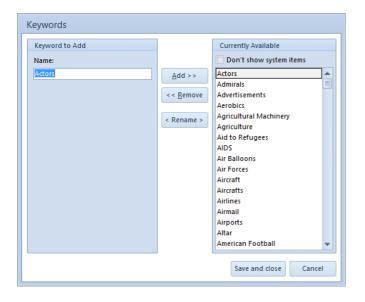
Country

There is a list of available default countries. You can add and remove or rename countries from the list but you cannot remove or rename the system records.



Keywords

There are also default list keywords. You can add and remove or rename keywords from the list but you cannot remove or rename the system records.



Status

You have three main statuses, 'Have', 'Wish', 'Trade' and 'Sell', which you can sort with blue arrows on the right. You can Add Status or Add Group, Edit or Delete it.

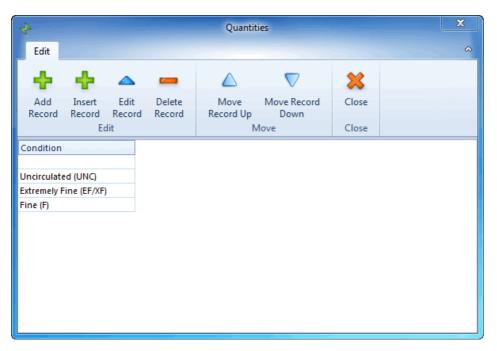
You can also set colors for your custom statuses. If you set colors to you custom status you can change those statuses directly in main collection view. If you don't see custom statuses in main collection view you have to add the "Status (Custom)" field in it. How to do that is described in the topic: <u>Customization</u>

4	Add S	tatus	+	Add Grou	qu
	🔺 Edit	•	Delet	e	
Stat	us				
Hav	e				
Wis	h				
Trad	le				
Sell					
Cust	tom Tags				
	replace				
	tom 1				
	tom 2				
Cust	tom 3				

Quantities

Here you can change default values in quantities. With buttons 'Move Record Up' and 'Move Record Down' you can change the record's position.

NOTE: With changing records in this lookup you don't have influence on inventory information already added to the banknotes.



People

Add, Edit or Delete people. The People are used in purchases and sales.

NOTE: With changing records in this lookup you also change the values already added to banknotes. If you delete a person that person will be deleted from all purchases and sales.

*				People		X
Edit						۵
+		-	*			
Add Record	Edit Record	Delete Record	Close			
	Edit		Close			
Search						
Search	Records		Q #			
Name		•	eMail	Phone	Address	
Person A						
Person B						
Person C						
Person D						

Condition

Add, Edit or Delete conditions. The conditions are used in quantities.

4		Condi	tions		×
Edit					~
+ + ^	-	\bigtriangleup	∇	×	
Add Insert Edi Record Record Reco		Move Record Up	Move Record Down	Close	
Edit		N	love	Close	
Condition					
Uncirculated (UNC)					
About Uncirculated (AU)					
Extremely Fine (EF/XF)					
Very Fine (VF)					
Fine (F)					
Very Good (VG)					
Good (G)					
Fair (FR)					
Poor (PR)					
L					

Default Values

With this feature you can store the default values to the fields. That values will be inserted when you add the new record.

To get there click the 'Default Values' in Toolbar (Data Tab).



On the top you can find options 'Use in Automatic Import' where you can enable/disable the default values in automatic import.

In two tabs 'General' and 'Personal' you can find all the banknote properties. All the fields with values will be included.

*	Default Value	25	×
Edit			\$
Save and Close Action	Clear All		
Options			
Use in Automati	c Import		
General Personal			
General		Size / Shape	
Name:	Default Name	Composition:	•
Country:	•	Size:	-
Series:		Shape:	-
Year of Issue:		Printer:	•
Denomination:		Signature:	-
Currency:	•	Serial Number:	
Mintage:		Motif	
Catalog		Obverse:	•
World Paper M. No.:		Reverse:	-
Catalog No.:		Index	
Catalog 2 No.:		Custom Index:	
Issued / Expiry		Other	
First Year of Issue:		PMG Code:	
First Date of Issue:	•	Custom Code:	
Last Year of Issue:		Grade:	
Last Date of Issue:			
			.:

Find And Replace

With this feature you can change text values in your collection.

IMPORTANT NOTE: Be careful, it is possible to overwrite a lot of data with a few button clicks, so please create a backup of the current database before use.

To get there click the 'Find And Replace' in the Toolbar (Data Tab).

40	Collection	Data										<u> </u>
Country	Keywords	5tatus	Quantities	People cup Data	Conditions	T Default Values	Find And Replace	Import Data ▼ Exp	Export Data *	Change Database: Current: Banknote Mate.fdb - 'C'\Banknote Mat Database ID: 00A0F209-051E-4F76-9A74-9571EFF55029 Database	Manage Database	

On the left you can find some parameters for setting the replacing procedure.

On the right is the table where you can check which fields you want to use in replacing procedure.

For starting the procedure you have to click on 'Replace' button.

eplace Text	Select Fields	
Find:		
	Catalog No.	
Replace:	Composition	
	Currency	
	Custom 1	
Records for Replace	Custom 2	=
Main Form Records (50)	Custom 3	
All Records (50)	Custom Index	
	Denomination	
Selected Records	Description	
Replace Type	Group	
© %A%	Motif (Obverse)	
A%	Motif (Reverse)	
	Note	
⊘ %A	Note	•

Print Preview

Banknote Mate has two print previews.

The simplest ones are Print Current View and Print Cumulative View.

To get there:

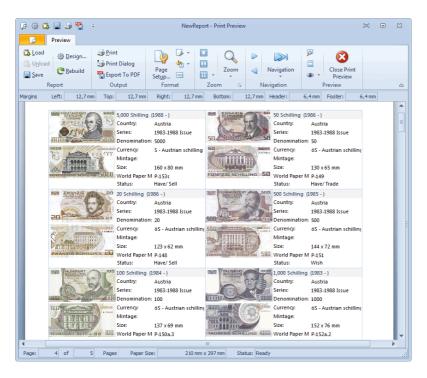
• click the 'Print Current View' button in the Toolbar.

5	🛜 🤇	7			5	4				ço	(
d		ilter ilder	Advanced Sort	Table View 🔻	Image Size *	Print Current View *	Export View *	Customi Table			Synchro	Auctions
	Filter and	Sort				7			omization	Colnect	Cloud	Online Search
			I	Records: 0	Prior ‡		urrent View		s	Q # ¥		illing (1983)
		C	ountry		Series	Print C	umulative V	'iew I	ssu 🔻 Denom	ination Curr 4		SCHICLING
		4	ustria		1983-198	88 Issue			1988	5000 S - A =	=	

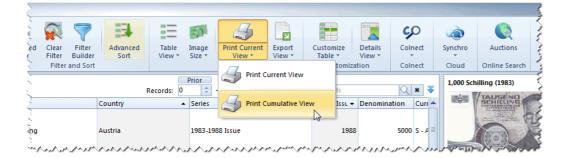
The layout will be exactly the same as the view, so if you customize the view, it will be reflected in the print preview. **NOTE: The Status icons will be replaced by text.**

The Print Current Layout window contains a lot of customization options for the printout such as font, header, footer, page numbering, etc.

You can even export to PDF by clicking the 'Export to PDF' button in the ribbon.



• click the 'Print Cumulative View' button in the Toolbar.



The layout will be exactly the same as the 'Cumulative Overview - Sums' view on the bottom of main window.

Preview					TYEWIN	eport - P	rint Preview							(m)	
Load 👸 🍋	33	· 🐴	4	🎝 Form		_	/ <u>h</u> ole Page	Q		Next Page		🖗 Th <u>u</u> mbnai		8	
Unload Design Rebuild	Print Print		Page	🐴 Back	ground +		wo Pages	Zoom			Navigation	📃 <u>H</u> eader and	d Footer	Close P	line
Save	Print Print Dialor		Setup	Fit to	Page Width	🗄 Pi	ages 👻	200m		Previous Page	wavigation	⊛ <u>V</u> iew →		Previe	
Report	Outp			Format			Zoom	5		Navigati	on		Preview		
ns Left: 12,7 mm Top:	12,7 mm	Right:	12,7 mm	Bottom:	12,7 mm F	leader:	6,4 mm	Footer:	6	,4 mm					
1															
Austria	 Have Qty. 326 	wish Qty. 523	Irade Qty. 0	Sell Qty. 0	Sell Value 0,0	Price	0,00 \$	Est.Value	.00 S	atalog value 0,00 \$	Catalog Value 2 0,00 \$		Sale	,00 S	
Brazil	0	0	0	0	0,0		0,00 \$		00 5	0,00 \$	0,00 \$			00 \$	
Euro	0	0	0	0	0,0		0,00 \$		00 5	0,00 \$	0,00 \$			00 \$	
Mexico	0	0	0	0	0,0		0,00 \$		00 5	0,00 \$	0,00 \$			00 \$	
Russia	0	0	0	0	0,0		0,00 \$		00 \$	0,00 \$	0,00 \$			00 \$	
Slovenia	0	0	0	0	0,0		0,00 \$		00 S	0,00 \$	0,00 \$			00 S	
United Kingdom of Great	0	0	0	0	0,0		0,00 S		00 S	0,00 S	0,00 S			00 S	
United States of America	0	0	0	0	0,0	0 S	0,00 S	0,	00 S	0,00 S	0,00 S	0,00 S	0	,00 S	
Yugoslavia	0	0	0	0	0,0	0 S	0,00 S	0,	00 S	0,00 S	0,00 S	0,00 S	0	,00 S	
	326	523	0	0	0,00	0 \$	0,00 \$	0.0	00 \$	0,00 \$	0,00 \$	780,00 \$	900.	00 \$	
														1	

The other option enables you to print more advanced reports.

To get there:

• click the 'Print Preview' button in the Toolbar.



All the filters in the Main Window will be included in Print Preview. For example: If you select 'Algeria' in your collection list, only Algerian banknotes will appear in the Print Preview list. Reports always reflect what you have filtered in your collection list.

CHOOSE THE REPORT dropdown menu (below the Toolbar) You can choose among different reports: Card view, List view, Picture view

The Toolbar is divided in 4 sections:

1. OUTPUT

Print your banknote list directly or with a print dialog. Export your banknote in many ways (pdf, xml, odt, jpg...) but note that not every export is optimized for every report!

2. ZOOM

Set your print preview with different zoom options.

3. NAVIGATION

Browse the print preview with navigation buttons or simply scroll through it.

The Edit Preview button allows you to edit existing reports or to create new ones.

The Thumbnails button reveals thumbnail column on the left.



IMPORTANT NOTE: The difference between 'Print Current Layout' and 'Print Preview' options.

If you have 5000 Algerian banknotes in your list, only 1000 of them will be printed in the Print Current Layout option, as the view is always set to 1000 records per page. But in the Print Preview option all 5000 banknotes will be printed.

Customization

Banknote Mate allows you to customize the views depending on your preference. You can also change/move columns.

Banknote Mat	e 2018					
Clear Filter Builder Sort	Table View * Size * View *	nt Export View *	Customize Table -	Details View •	ÇO Colnect	Synchro
Filter and Sort	Detail			mn Customiz	ation	Cloud
Country	Detail and Image	of 53 Sear		v Grid Lines		
Austria	Card Detail		Shov	v Indicator	E	
	Card Image		Σ Show	v Footer - Su	ms	
Austria	1983-1988 Issue		⇔⇒ Auto	Width		TRRR.
Austria	1983-1988 Issue		Rest	ore Defaults		TAUS
A set a figure state and a state of the set						Details

Change View

You can set the view to:

- Detail
- Detail & Image
- Card Detail
- Card Image

You can set the image size to small, medium or large in all the views with images (except in 'Detail').

Customize Table

To move a column into a different place, drag the column header into the desired place

To add a new column to a view or to remove a column from a view

- click the 'Customize Table' button in the Toolbar and select Column Customization or
- right click the view and select Column customization.

A small window will appear in the bottom right corner containing the headers of all columns not currently shown in the view.

You can drag columns from this window and into the column header to add columns to the view. You can also drag columns from the header into the customization window to remove them from the view.

You can also toggle Column lines, Indicator or Autowidth on and off

- click the 'Customize Table' button in the Toolbar and select Show Column Lines/ Show Indicator/ Autowidth or
- right-click the view and choose Show Column Lines/ Show Indicator/ Autowidth.

NOTE: Autowidth option is available in 'Card Detail' and 'Card Image' views.

Application Layout

You can change the Application layout in Settings. The Settings icon is in the very top left corner of the program:



In the General tab you can choose among three different Color schemes and two Ribbon styles.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localization	n						
Applicatio	on Langu	iage:					
En En	nglish		🔹 🤇 Ар	plication Lay	out Sty	le)	
Currency:							
S							
Application	n Layout						
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Office	2010 - B	lue	-				
Scrollbar	Mode:						
Classic	c	-					
Upgrade							
	-	ck for Upgrad					
Alway	s	-	Check for U	pgrade			
Restor	re Defaul	ts				Apply OK	Cancel

Import from text file (CSV)

If you already have some collection list you can import it into Banknote Mate.

To get there:

Click the 'Import Data' button in the 'Data' Toolbar and select 'From Text File (CSV)' in the dropdown menu.

🔶 🏟 😫 👳			Banknote Mate 2018
Collection Data	🗲 🗕 🖌 🖌 🖌 🖌 🖌 🖌 🖌		
🔉 🔐 👢			Change Database: 🛛 💈
S 🔰 🚺		Current, Dunknot	e Mate.fdb - 'C:\Banknote Mat
Country Keywords Status	Quantities People Conditions Default Values	Import Export Data Data Data	BF4-1026-41C6-B20F-8380AE
	Lookup Data		Database
Quick Filter	Banknote Collection	From Text File (CSV)	
Status			দি Record বু
✓ System	Image (Front) Image (Back)	From Banknote Mate Database	Country
✓ all □ undefined ✓ Status		From Colnect Account	Austria
Have (37)		HAVE WISH WISH A Starting a starting and start and start	

In the windows that appear you have to provide Import File, Delimeters and Text Qualifier which you have in import file.

If the import file contains field names select 'First Row Contains Field Names' parameter. With 'First Data Row' you specify with which line the data starts.

You can also specify the Decimal separator, Thousand separator and Date format.

By importing images you must provide the absolute path to the image. The absolute path contains the root directory, all other subdirectories and a file name. For example: C:\Images\Banknotes\0001.jpg.

After setting the parameters to your needs click 'Next' button.

Import from Text File	
Import Parameters	
Import File:	
C:\Banknote Mate Database\import.	csv 🕒
Delimeters	Text Qualifier
Semicolon (;)	Ouble Quote (")
🔘 Comma (,)	🔘 Single Quote (')
🔘 Tab	🔘 None
First Row Contains Field Names	Decimal Separator: ,
First Data Row:	Thousand Separator: .
Date Format:	
D.M.YYYY (31.1.2018)	•
	ges you must provide the absolute path to the root directory, all other subdirectories and a file tes\0001.jpg.
	< Back Next > Cancel

In the 'Field Mapping' windows you define which column from your file will be imported in which field in Banknote Mate.

In the left column (Target Fields) is the list of the fields found in Banknote Mate. In the right column (Source Field) you have to select the columns from your file. If your file contains field names some source field may be automatically selected.

After selecting the fields click 'Next' button and the importing procedure will start. The process can take several minutes (it depends on the size of import data).

After that the 'Import result' will appear with number of records imported.

Import from Text File		
Field Mapping		
You can define the field mappings. Set Sour- fields in the Source and fields in the Destinat	ce fields to specify the correspondence between ion.	ו
Target Field	Source Field	*
Image (Front)	Image F (Column 21)	
Image (Back)	Image B (Column 22)	_
Name	Name (Column 2)	≡
Country	Country (Column 3)	
Series	Series (Column 4)	
Year of Issue	Issued Year (Column 5)	
Denomination	Denomination (Column 6)	
Print Run	Print Run (Column 7)	
Color	Color (Column 8)	
Michel No.	Michel No. (Column 11)	
Catalog No.	Catalog No. (Column 14)	
Issued By		
Date of Issue	Date of Issue (Column 15)	
Issued By		•
	< Back Next > Cancel	

Import from Banknote Mate Database

If you want to merge two databases or import a friend's database you can do it with that feature.

To get there:

Click the 'Import Data' button in the 'Data' Toolbar and select 'From Banknote Mate Database' in the dropdown menu.

🔶 🤀 🔒 🚊 🔶						Banknote Mate 2018
Collection	Data 🔫	💳 Data To	olbar 📜 📃			
	#				Ch	ange Database:
S 🚺						late.fdb - 'C:\Banknote Ma
Country Keywords St	tatus Quant	tities People Cond	itions Default Values	Import Expo Data • Data	Detabase ID: E40CDD	4-1026-41C6-B20F-8380AE
	Looku	up Data		181		Database
Quick Filter	¥	Banknote Colle	ection	From	ext File (CSV)	
Status	~			Erom P	anknote Mate Database	Records
✓ System		Image (Front)	Image (Back)	From B	anknote Mate Database	Country ₹
 ✓ all □ undefined ✓ Status 				From C	olnect Account	Austria
Have (37)	mar	J. J. SPALENIA CONT	ST TY TUN	HAVE	and the second	mount

In the windows that appear you have to provide the database which you want to import.

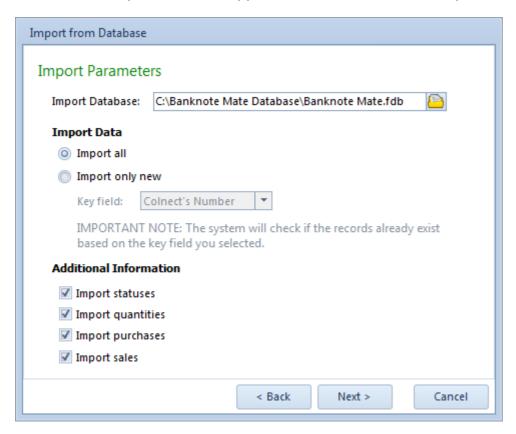
You can choose between importing all the records in database or importing only new records (the records which are not in current database).

If you choose importing only new records you have to choose the key field and the system will check if the records already exist based on the key field you selected.

Under Additional Information you can include or exclude the personal information which you want to import.

After setting the parameters to your needs click 'Next' button and the importing procedure will start. The process can take several minutes (it depends on the size of import data).

After that the 'Import result' will appear with number of records imported.



Export Data

Banknote Mate has three ways of exporting data.

Export current view

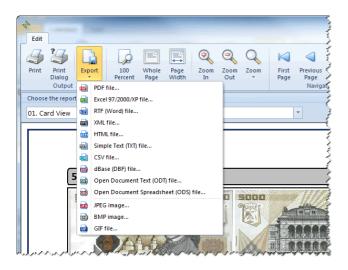
Here you can export to Excel (*.xlsx), XML, HTML and JPG or BMP image.



The layout will be exactly the same as the view, so if you customize the view it will be reflected in the export. **NOTE: The Status icons (Have, Wish, Trade, Sell) will be replaced by text.**

Export Print Preview

In the Print Preview window, you can find the Export button in the Toolbar. It contains several export types. The current chosen report will be exported.



NOTE: Not every export is optimized for every report!

Customize Export

The Export Data button can be found in the Data Tab toolbar:

*	Collection	Data											
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	6	E	#	ŧ	6 78	<u>[=(</u>			\$	U,	Current: Bankno	te Ma	te.fdb - 'C:'
Country	Keywords	Status	Quan	tities	People	Condi	tions	Default Values	Import Data ▼	Export Data *	Database ID: E42	5BBF4	-1026-41C6
			Look	up Dat	a				Exp				Data
Quick Fi	ter		¥	Bar	nknote	Colle	ectior	1			TXT		
Status			~							HTML			
✓ System				Imag	e (Front)	_	Image	(Back)	Status		HTML		Country
🗹 all	efined			550 T					HAVE WISH TRADE SELL		Export Images		Austria

These are the exports that can be customized.

Export to TXT file

In the Export to Text window you can select the items and fields to export and set the sort order (or use the Main Form Settings).

You can customize Delimeters and Text Qualifier as well. In the bottom of the window you can see an export preview.

Name your Destination File and click the Export button in the Toolbar.

			Export to Te	xt File				
Edit								
 X 								
Export Cancel	Save Export	Load Export						
and Close Actions	Settings Cu:	Settings						
Destination File: D:\E	xport.txt							
Records to Export		Fields to Export			Field Sort Order			
Main Form Record	ds (53)	Main Form S	ettings	Edit	Main Form Settings	Edit		
All Records (53)		All Fields			Custom Fields			
		Custom Field	IS					
Selected Records	(1)	🔲 Include Addit	ional Tables	Edit				
Delimeters		Text Qualifier						
Semicolon (;)		Ouble Quot	te (")					
🔘 Comma (,)		Single Quote (')						
🔘 Tab		None						
Space								
Include Field Nam	nes							
Preview (15 Records)								
Have/Sell'; 5,000 Shil 'Have/Sell'; 20 Schill 'Have/Sell'; 20 Schill 'Mish'; 500 Schilling'; 'Have/Trade/Sell'; 1,000 Schi 'Have'; 5 Reais'; 'Brazi 'Have'; 20 Reais'; 'Brazi 'Have'; 20 Reais'; 'Brazi 'Have'; '20 Reais'; 'Brazi 'Have'; '10 Reais';	ling'; 'Austria'; 19 ling'; 'Austria'; 19 gr, 'Austria'; 1983-1 Schilling'; 'Austria'; 1983-1 Schilling'; Austria'; 19 ling'; Austria'; 10 ling'; 2003 ND & 20 zil'; '2003 ND & 20 l'; '2003 ND & 20 Brazil'; 2003 ND	883-1988 [ssue"; "198 883-1988 [ssue"; "198 3-1988 [ssue"; "1986"; 988 [ssue"; "1985"; "5 988 [ssue"; "1983-1988 [ssue"; 983-1988 [ssue"; "191 01 [ssue"; "2010"; "50 010 [ssue"; "2010"; "20; 10 [ssue"; "2010"; "27; 8 2010 [ssue]; "2010"; "27; 8 2010 [ssue]; "2010"; "27; 9 2010 [ssue]; "27; 9 2010	8"; "5000"; "S - A 6"; "50"; "6S - Aus "20"; "6S - Austr "109"; "6S - Austr "; "1984"; "100"; "6S RS - Brazilian "; "RS - Brazilian "; "RS - Brazilian "; "RS - Brazilian "; "RS - Brazilian	Austrian schilling ustrian schilling"; "Fa ian schilling"; "Pa iGS - Austrian schilli real"; "Paper"; "12 real"; "Paper"; "12 real"; "Paper"; "12 zillian real"; "Paper"; "12 zillian real"; "Paper"; "20 solitanteal";	n "Siza", Saria Number, "M. "Paper, "130 x 65 mm", ", ", Paper, "130 x 65 mm", ", ", par, "134 x 72 mm, ", ", ", illing, "Paper, "137 x 69 mm, ", x 65 mm", ", ", P-23a," 42 x 65 mm", ", ", P-23a," 42 x 65 mm", ", ", P-23a," 12 x 65 mm", ", ", P-23a," 12 x 65 mm", ", ", P-23a," 1 x 65 mm", ", ", P-23a," 1 x 65 mm, ", ", ", P-23a," 1 x 65 mm, ", ", ", P-23a," 1 x 65 mm, ", ", ", P-23b," 1 x 65 mm, ", ", ", P-25b," 1 x 65 mm, ", ", ", ", ", ", ", ", ", ", ", ", ",	. P-1535,, 1988 P-149,, 1986, 148,, 1986, 151,, 1985,, 15 ,, P-150a, 3,, 2010,, 2010,, 2010,, 4,, 2010,,		

NOTE: You can also save export settings.

Export to HTML file

In the Export to HTML window you can select the items and fields to export and set the sort order (or use the Main Form Settings).

You can customize Delimeters and Text Qualifier.

Name your Destination Folder and Index file name, then click the Export button in the Toolbar.

*		Export to HTM	L		x
Edit					۵
🖌 🗶	1				
Export Cancel and Close Actions	Save Export Settings Cus	Load Export Settings tom			
Destination Folder: D:\Export\				Index File Name: index.html	
List Type		Existing Detail	s		
✓ Include Field Nar Include Empty Field Column Count: 2		Overwrite Overwrite Skip	!		
Records to Export		Fields to Expo	rt		
Main Form Record	ds (53)	Main Form All Fields	m Settings	Edit	
All Records (53)		Custom F	ields		
Selected Records	(1)				
Text Qualifier		Field Sort Orde	er		
🔘 Double Quote (")		Main Forr	-	Edit	
Single Quote (') None		Custom F	ields		
Images					
O Use small images					
O Use large images					
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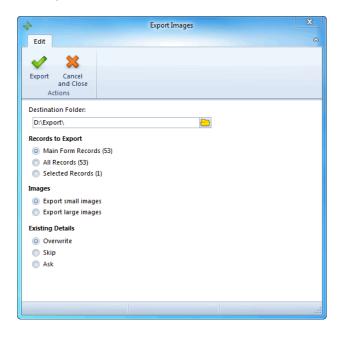
NOTE: You can also save export settings.

Export Images

NOTE: Only images will be exported here.

In the Export Images window you can select the Items to Export and what to do with Existing Details.

Name your Destination folder then click the Export button in the Toolbar.



Statistics

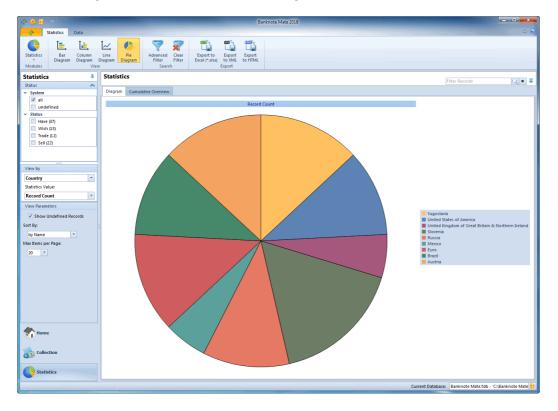
Sooner or later, you will want to check some statistics in your collection. To get to the Statistics window, click the shortcut in the Navigation bar or choose it from the dropdown menu in the Toolbar (upper left corner).

You are able to choose from a variety of statistics and view them as a:

- bar
- column
- line
- pie diagram.

Diagram buttons are in the Toolbar next to Advanced Filter icon. More about the Advanced Filter is described in <u>Filter</u>, <u>Search and Sort</u>.

You can change statistic parameters in the Navigation bar.



You can also use table view of statistic values.

To get there:

• click the 'Cumulative Overview' tab button just above the chart

- 	-				8	lanknote Mate 20	18								
Statistics Data															
Statistics Wodules	Diagram Diagram	Advanced Filter Search	Excel (*.xlsx)	Export to XML Export	Export to HTML										
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Status 🔨															× 1
System	Diagram Cumulativ	e Overview													
🗹 all	V	iew By			Status Qty	<i>I</i> .			Quantities					Quantities	
undefined	Country	Col	unt Have Qt	y. Wish	Qty. Trad	le Qty. Sell Qty	Have C	Qty. W	ish Qty. Trade Qt	. Sell Qty.	Se	II Value Price	Es Es	t. Value Catal	og Value Catalo
Status	Austria		7	6	1	3	4	326	523	0	0	0,00 S	0,00 S	0,00 \$	0,00 S
Have (38)	Brazil		6	4	2	0	1	0	0	0	0	0,00 \$	0,00 S	0,00 S	0,00 S
Wish (13)	Euro		7	7	0	0	7	0	0	0	0	0,00 S	0,00 S	0,00 S	0,00 S
Trade (13)	Mexico		3	0	0	0	0	0	0	0	0	0,00 S	0,00 S	0,00 S	0,00 S
Sell (24)	Russia		6	1	6	1	2	0	0	0	0	0,00 S	0,00 S	0,00 S	0,00 S
	Slovenia		9	9	0	4	4	0	0	0	0	0,00 S	0,00 S	0,00 S	0,00 S
	United Kingdom of Grea		3	0	3	0	0	0	0	0	0	0,00 S	0,00 S	0,00 \$	0,00 S
	United States of America	a	6	6	0	6	0	0	0	0	0	0,00 \$	0,00 S	0,00 S	0,00 S
ew by	Yugoslavia		7	6	1	0	6	0	0	0	0	0,00 S	0,00 S	0,00 S	0,00 S
V Show Undefined Records V Show Undefined Records Bp: v Hame v Hems per Page v Home															
Collection Statistics	4		54	39	13	14	24	326	523	0	0	0,00 S	0,00 S	0,00 S	0,00 S

Synchronize data with Cloud

Synchronizing data with Dropbox cloud allows you to transfer data between multiple devices by using an online cloud, so no cable connection is needed.

The Dropbox cloud is one of the most used clouds; it is free and includes a least 2GB of space. In order to use synchronization, you require a Dropbox account. You can create it on <u>www.dropbox.com</u>.

IMPORTANT NOTES:

- Synchronization is not automatic, so you have to run it manually every time you want to synchronize your data.
- Before starting synchronization, we strongly suggest you to make a backup of all your databases.
- If you are using multiple databases, you have to set synchronization for each database separately.

Before starting, we suggest you to delete all the data on your secondary devices, otherwise the sample data will be transferred into your main database. Do not delete data in your main database!

This manual is divided into two parts. Please read the manual very carefully.

The first part describes how to set a "connection" between the devices you want to use and the second part how to use synchronization.

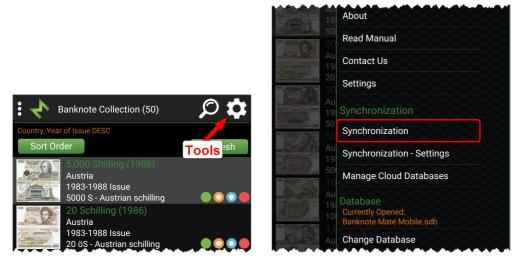
Setting the "connection" between devices:

How to get there:

• In the Desktop version, click the 'Synchro' button in the Toolbar



• In the Mobile version, click the 'Tools' button in the upper-right corner and then select 'Synchronization'



First you have to connect to Dropbox (only once).

If you are using a Google email or account for Dropbox, please click the "Sign in with Google" button; otherwise just enter your email address and password.

After connecting to Dropbox, the parameter window will appear.

Desktop version:

Mobile version:

Here you have Export and Import Parameters and a list of Databases to synchronize with.

Export Parameters:

- Don't export any records If you want only one-way synchronization and you want to use a currently opened database only as a client (just to receive information), use this option.
- Export additional images If you have additional images and if you want to synchronize with other devices, this option can drastically slow down synchronization, especially if you are using large high-quality images.

• Export main images - Use this option only if you have changed the Colnect's images and you want to synchronize those images. If you are using only the Colnect's images do NOT use this option! This option can drastically slow down the synchronization process and will increase use of cloud storage.

Import Parameters:

• Don't import any records - If you want only one-way synchronization and you don't want to import data from another databases/devices, use this option.

Use Export and Import Parameters only for special/custom synchronization and if you fully understand what it is there for. If you are not sure, simply leave all the parameters unchecked.

Databases to synchronize with:

Here is a list of Databases you want to synchronize with. When runnin synchronization for the first time, the list is empty and no actions are required on your part.

If you have already performed synchronization on any other device and if you want to synchronize data, you have to add that database. Click the Add button and select the database from the list.

If you are synchronizing data between two devices, you require a single database in that list, and if you are synchronizing data between three devices, you require two database in that list, etc.

When you have set all the parameters and the database list, you can click the "Synchronize" button and synchronization will begin.

If you are performing synchronization for the first time and you have a very large database, the procedure can take several minutes to complete. Duration of future synchronizations depends on the changes you make.

Once synchronization is completed, you have to open Banknote Mate or Banknote Mate Mobile on the other (second) device and run synchronization on that device. On the second device, you have to add the database from the first device into the list of Databases to synchronize with. After finishing synchronization on the second device, you have to go back to synchronization on the first device and add the database from the second device into the list of Databases to synchronize with. If you want to synchronize three databases, you have to do that on all three devices.

These synchronization settings need to be set only once and in the end it should look like this:

Desktop version:

Mobile version:

Synchronize Data with Cloud		23
Export Parameters	Import Parameters	
Don't export any records	Don't import any records	
Export additional images		
This option can drasticly slow down the	synchronization.	
Export main images	I the Colnect's images and you want to synch	onize
those images. If you are using only the C	colnect's images and you want to synch colnect's images do NOT use this option! This zation process and will increase use of the clo	ption
can drastically slow down the synchroniz storage.	ación process and will increase use of the clo	10
Database to synchronize with		
🕂 Add 🛛 📥 Edit 🗖	Delete	
Database Name: Banknote Mate Mobile Source: SM-G930F - Android Last Synchro Date: 8.2.2018 0:23:54 Last Import Date: Database ID: ESC44F82-CAFD-0719-7		
Don't show parameters again (you can c	hange that in Synchronization Settings)	
Change Account	Synchronize	lose
change Account	Synemonize	

Using synchronization:

Once you have successfully set the "connection" between the devices, you can start synchronizing the data between devices.

IMPORTANT NOTES:

- If you delete the data on one device, those data will also be deleted on all other devices.
- If you add the same banknote into two "connected" databases and run synchronization afterwards, the banknote will be duplicated.
- If something goes wrong during synchronization (loss of internet connection, closing application, etc.) just run it again and the process will resume.

How to use:

When you have made some changes (adding, editing or deleting data) and you want to transfer these changes to another device, you have to run synchronization on both devices. First you have to run synchronization on the device, on which the changes were made, in order to transfer the data to the cloud. When synchronization is completed, you have to run synchronization on the second device, in order to transfer data from the cloud.

For easier and faster use of synchronization, you can set the synchronization procedure to "one click synchronization". To do that, simply check the 'Don't show me again' option in Welcome and Parameter windows. In order to set those parameters back to default or to change synchronization parameters, you can use the 'Synchronization - Settings' option.

Adding a new device:

If you want to add a new device, you have to empty the database on that device first. Secondly, run synchronization on the new device, set the parameters and add all the databases from other devices as described in the first part of this manual. Then you have to run synchronization on all other devices and add the new device into database list as described in first part of that manual. If you have set "one click synchronization", use the 'Synchronization - Settings' option.

Troubleshooting:

If for any reason you want to delete the cloud databases, you can do that by choosing "Manage Cloud Databases". Here you can find all the databases in your Dropbox cloud.

Settings

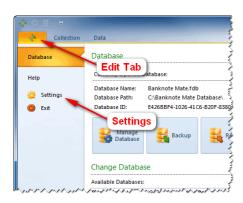
We recommend everyone to take a look at the program's Settings before starting to use it seriously, because there are several options that affect how the program acts and how various functions work.

How to get there:

• To open the Settings window, choose the Settings icon in the top left corner of the program or

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Collection Data					
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Collection dd Banknotes		d Banknotes	Edi		Delete
Modules Settings		/lanually ▼ Edit	Bankno	otes *	Banknotes
Quick Filter	₽	Bankno	te Colle	ectio	n
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undefined		A rite			asses = f
v Status			Britt	EUNETAUE	ENU SCHULLING "SULL

• go to the Edit tab and click Settings.



The Settings window consists of five tabs.

General

Here you can change the language of a program. At the moment you can choose between 12 languages. You can also set the currency.

In the Application Layout you can set Color Scheme and Scrollbar Mode.

The Update option allows you to automatically check for updates always, weekly, monthly or never. We recommend you have this option enabled. It checks for new versions of Banknote Mate, when the program is started.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localizat	ion						
Applica	ation Langu	lage:					
	English		*				
Curren	cy:						
S							
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Clas	isic	-					
Upgrade							
Autom	atically Che	ck for Upgrad	e:				
Alw	ays	-	Check for U	pgrade			
Res	tore Defaul	Its				Apply OK	Cancel

Sorting

When the program is sorting the records, it can omit the words in the list. You can select to omit them in Name or Series or both. Also you can add or remove words from the list to omit when sorting. Do this by using the Add and Remove button.

The other option is to Sort Catalog Codes as Numbers.

General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
Sorting							
Fields				Other			
🔲 N	ame			🗹 Sort Ca	talog Cod	des as Numbers	
S	eries						
Omit the	following	words when s	ortina:				
	,		Add	1			
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the a		4	Remove	J			
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	tore Defaul					Apply OK	Cancel

Directories

Here you can change your default Database and Backup folder.

NOTE: Changing them will not move any backup or database files. You cannot change the Settings folder.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
Director	ries						
Database	e						
Databa	se Folder:						
C:\	Banknote N	/late Database	\				
Backup	Folder:						
C:\	Banknote N	/late Database	\				
Synchron	nization						
Temp F	older:						
C:\\	Banknote N	/late Database	١			—	
User							
Setting	s Folder:						
C:\\	Users\Paroo	dius\Documen	ts\Banknote Mate	!\			
Res	tore Defaul	Its				Apply OK	Cancel

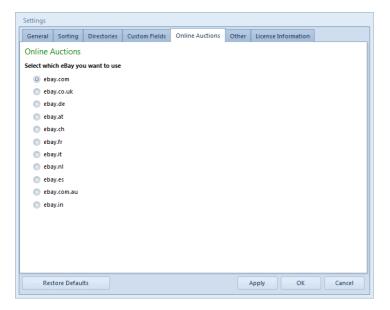
Custom Fields

Here you can change the name of custom fields.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
Custom	Fields						
Rename	custom fiel	lds					
Catalo	g =	Sample Ca	it 1				
Catalo	g 2 =	Sample Ca	at 2				
Custor	m Code =	Sample Co	ode				
Custor	m 1 =	Sample 1					
Custor	n 2 =	Sample 2					
Custor	n 3 =	Sample 3					
Res	tore Defaul	Its			-	Apply OK	Cancel

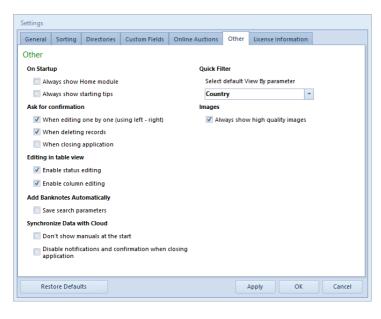
Online Auctions

Here you can choose which eBay you want to use in Auctions. More about that is described in the topic: <u>Auctions -</u> <u>Online Search</u>



Other

Here you can find all other parameters.



License Information

You can see your license information here or change any data if necessary.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
License	informat	ion					
Compute	er ID:						
1000		60					
Registrat	tion Name:						
	stered Use	r					
Registrat	tion Key:						
10000		1000					
Change	License Inf	ormation					
Res	tore Defau	Its			-	Apply OK	Cancel

The Restore Defaults button in the bottom left corner of the Settings window allows you to change settings back to default.

Manage Database

The 'Manage Database' icon is in the very upper left corner of the Banknote Mate window.

To get there:

• click the icon in the top left corner of the program or



• go to the Data tab and click the Manage Database icon in the Toolbar.

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Collection	Data	-	Data	Tab	-								
Country Keywords	Status (# Quantities	People	Condition	ns Default Values	Import Data *	Export Data *		Banknote Ma	nge Database: te.fdb - 'C:\Banknoi -1026-41C6-B20F-83		Manage Database	
		Lookup Dat	a				ort			Database	1		
Quick Filter		∓ Bar	nknote	Collecti	ion							Prior cords: 0	N
Status System			e (Front)	Ima	ge (Back)	Status HAVE	Name			Manage D		-	1000
all undefined Status			AN			WISH TRADE	5,000	Shilling		Austria	19	983-1988 Issue	
Have (37)			PALAU			HAVE				mm			

The General tab has three options:

- Change Database contains the list of Databases that have been previously opened. You can remove the current database from the list and replace it with a new one by clicking the Change button.
- Open Database you can browse for an existing Database. Once the database is opened, it will be added to the Change database list.
- Create New Database First select the folder where you want to create the new database, enter the name and click Create. Once it's created you can immediately open it.

In the Backup /Restore tab you can create a backup of current database. You can create it in any directory you want. The other option is to restore a backup database. **NOTE: It will overwrite the currently opened database**.

• Shrink Database - by shrinking database you will free all unnecessary space in database and this will reduce the size of your database.

Check Update

When you start Banknote Mate it always checks for updates by default.

You can change it in Settings> General> Update. By clicking the 'Check for Update' button you can also manually check for updates.

Settings							
General	Sorting	Directories	Custom Fields	Online Auctions	Other	License Information	
General							
Localizat	ion						
Applica	ation Langu	lage:					
	English		-				
Curren	cy:						
s							
Applicati	ion Layout						
Color S	Scheme:						
Blue	e	-					
Ribbor	n Style:						
Offi	ice 2010	-					
Upgrade							
Autom	atically Che	ck for Upgrad					
Alw	ays	-	Check for U	pgrade			
			<i>r</i>				
	Mor		nok for l	Indata			
	war		neck for L	puare			
Res	tore Defaul	ts				Apply OK	Cancel

If a newer version is available, the update information appears:

Check for Update							
A newer version is available							
Free upgrade:							
Your version: 2014 - 1.0	Update Now						
Latest version: 2014 - 1.0 build 2							
Payable upgrade:							
Latest version: 2015 - 2.2 build 5	Close						
Please visit our homepage to purchase a license key for this new version	Homepage						

You have two different upgrades available, a free one and a payable one.

The free upgrade doesn't require buying a license, while the payable one naturally does.

If you have decided to upgrade the program, click 'Update now' and choose which upgrade (free or payable) you want.

The update file will be automatically downloaded and will immediately start installing automatically.

Updating	
Free update	
Payable update	
	0 %
	Update Cancel

If the upgrade process doesn't start immediately, first close the program and then go to C: \Users\UserName\Documents\Banknote Mate and run the .exe application manually.